

**TOWN OF DELHI  
BOARD MEETING  
March 10, 2025  
6:00PM**

Supervisor Boukai called the meeting to order at 6:00pm.

Those present:

Councilmember's: Margaret Baldwin, Matt Krzyston, Josh Morgan, Christina Viafore  
Highway Superintendent Daren Evans

Town Justice Mat Burkert

Residents: Marne Champlin, Robert Giambalvo

**The Pledge of Allegiance** was led by Supervisor Boukai.

**Privilege of the Floor:**

Supervisor Boukai opened the floor. Robert Giambalvo came forward and thanked everyone for their service to our community, it's appreciated. He stated he is concerned as to what is happening to our country, as to the direction and speed; this is why he was here. He stated we must all act quickly to affect change, perhaps some here believe no action is required, that change is not needed (he respects that), but hopes that it could improve or change. He quoted former Secretary of Air Force Frank Kendall after watching him online speak as he felt that was key. He stated he had integrity and was also former secretary of defense, army vet, engineer, human rights lawyer (pro bono). Giambalvo discussed the current presidency while quoting Kendall. Giambalvo stated he believed people needed to call their representatives and have town hall meetings with their representatives as the final change needs to come from Congress at this legislative level. He believed we also needed to have some type of community gathering (dialogue), neighbors coming together to find common ground which he believes is very important, essential; so that they can express their concerns without yelling at each other. His rise may be needed in this regard. This local government obviously doesn't have the powers of congress but is the closest to people that do need to act. He doesn't know if it's feasible or even possible and he certainly doesn't want this to be offensive in any way to you folks when he asks, can this town council stand on common ground and agree that change is necessary. Can you help with town hall meetings and or community dialogue or lastly is there anything possible that you can do that you feel is appropriate and helpful. He thanked the council for allowing him to speak.

**Approval of February 10, 2025:**

Councilmember Krzyston made a motion to accept the above minutes as presented. Councilmember Morgan seconded the motion. Motion carried.

**Old Business:**

Supervisor Boukai stated she was moving the two items (projects/goals and joint building with village) to committee reports area to discuss.

**New Business:**

Supervisor Boukai stated we had received one bid for mowing services. She opened the bid from Mountain View Property Management stating the bid for mowing services for the town hall was \$50, highway garage \$30 and pool/playground \$100. Total bid for services \$180 per mowing. They did the lawns last year. Councilmember Baldwin said they worked out well last year. Councilmember Morgan agreed. They did

provide insurance documentation. A motion was made by Councilmember Krzyston to accept the bid as presented with Councilmember Morgan seconding. Motion carried. The clerk will contact Mountain View Property Management.

Supervisor Boukai requested permission to advertise for the 2025 Notice to Bidders for Hauling Fees, Heating Fuel and Crushed Stone. Councilmember Baldwin made the motion to advertise for two weeks with Councilmember Morgan seconding. Bids will be opened at the April 14<sup>th</sup> meeting.

#### **Committee Reports:**

**Highway/Machinery: (Councilmember's Baldwin & Morgan)** Written report from Superintendent Evans provided to councilmembers. Evans stated we are in the temporary phase of moving from snow to dust. We have been out sweeping the roads, but we need a little moisture to do it again. It is too dangerous at this point because traffic can't see us, traffic can't see other traffic, and everybody will get dusted out. Our water truck is not set up yet as it is still a snowplow truck, because it is only the second week of March and Evans believes it is not a full-time transition yet. He just wanted it to be known they have started sweeping the roads, we will have to go on the roads numerous times. Councilmember Morgan asked if they had used the new roller, Evans said not yet but it will really help us. There is a lot of stuff on the roads as we went out a lot this winter. Morgan added they did good this year, he was really pleased as they had a lot of challenges. Evans said we went through a lot of material, we did not run out, we did haul some in on our own now that we started the new budget, and the rest will be bid out. We are going to haul 1000 tons this way we have extra, a jump start on it. We did not run out and some others have run out, by keeping the same amount every year we are lucky enough to have a reserve and a good stockpile.

Councilmember Baldwin asked how Evan's FEMA meeting went; Evans stated it is still going slow, the next one is next Tuesday, and possibly at that point he may have a meeting set up with Delaware Engineering to go through the upgrades, the culverts that were affected by it. That will really be our last step, mostly everything is submitted, there are only two more worksheets that they need to look through more or less approve it at the next meeting with him. The rest of it is waiting on the Perkaless(?) project (the upgrades). Evans said they have met roughly every two weeks. It's a slow process but it will be worth it in the long run.

Councilmember Baldwin asked Evans if he could refresh everyone on the village agreement for salt. Evans stated the town reimburses the village \$10,000 for salt which was set up before Evan's time, over 20 years ago. To offset the taxes for the village residents that they pay for town taxes. Baldwin asked where we kept it. Evans stated the town uses very little salt; it just comes out of our budget. At the village end there is a salt shed at the village highway department; they get the bulk of it from Delaware County DPW. DPW bills the village the village submits to the town for reimbursement till the \$10,000 is up.

Baldwin stated she talked with Supervisor Boukai about two particular bridges and will discuss it with Evans. She went on to say they will get together to meet with the resident that has concerns to get that figured out. Also, she then stated the gentleman down at the pool, Evans said yes, we can work on that.

Supervisor Boukai said she had a quick update on the Woolerton Street Bridge; she met with Soil and Water and Delaware Engineering this afternoon and she needs to contact our attorney. We are looking at two different things here; one we are looking for documentation that explicitly states that the bridge is the towns responsibility as she doesn't have that to date. That being said, we are still proceeding with Soil & Water with that grant. We have gone out to bid twice for this project; the first time we got zero bids the second time we received two bids. She believed they were \$340,000 and \$270,000, just for the design not even the construction. We went back to Delaware Engineering and Boukai noted these are her words not anyone else's but the scope of work was over engineered for what was needed. They were doing a science project for what they were requiring for turbidity, surveying so far down the river verses if we were just going to ask for a bridge to be built. The scope of work would be different than what Soil & Water is asking for. In today's meeting we discussed; Bill from Delaware Engineering coming up with a proposal for the town, he will denote

all the different aspects of what he would include in his proposal, with the understanding that \$270,000 is not going to be what we can do. He is going to try and get it down to close to the grant we have for \$100,000 that we have. Once he submits that proposal it will go to Soil & Water, DEP and to us. Once Soil and Water and DEP give us the green light or say no this this piece of whatever has to be done even though it \$50,000 or whatever; that communication will occur. He is going to give us a bare bones proposal that's going to get the bridge designed to run it by those two entities, once they approve it, it will come to us. He believes it will be over \$100,000 but it will be a lot closer to \$100,000 than \$200,000; at that point we will discuss on how to proceed. He does have ideas for potential grants; some of them are due at the end of June. Boukai's goal is to have the design done by the end of this year and to start getting or exploring funding and be able to have the bridge built 2026 or 2027, but now it has come into question as to who's responsibility is the bridge. She doesn't mind putting the leg work in, she has been told it is our responsibility but when it comes down to actually spending money, she wants something that specifically states whose responsibility it is. Regardless, it needs to get done, we need to figure out how to do that and do it for the most reasonable cost as we can. Councilmember Krzyston stated he may be confused but he does not think it is our responsibility. Boukai stated the clerk did a great job gathering a ton of information, and Boukai has reached out to Young and Sommers as they were the original lawyers on it, and she is seeing Kevin Young on a county matter, and she believes it is the appeal that we need. Her understanding was the favor was for the village and then it was appealed, and it was in our favor, but we do not have the appeal document that explicitly states it. Regardless, Boukai stated if it ends up being the villages we will still move forward with it, but we need to discuss the money. Hopefully it will be a minimal amount of money that needs to be expended. Some of these grants are a 90 – 10 match some are 50 – 50. Delaware Engineering believes it can be done for under a million closer to like 800,000. The good thing about it is we will make sure the bridge is over 20 feet so that once it's built it will be the county's bridge.

Krzyston said he wasn't saying we shouldn't do anything but people outside the village, town residents have approached him are already concerned we are already spending money on it, we are not. No, Boukai added it is her time so that's all we have "spent". Krzyston then said even the design part of it, he explained he believed we are using grants, and we are working together because it's for everyone's benefit. He added you already know what you are doing, and he believed having the appeal paperwork was critical to have on record. Boukai added she will scan everything the clerk has given her and put it on the drive this way the council can see it and reference back to it down the road.

Boukai stated the other bridge was the Fitches Bridge, Councilmember Baldwin wanted it on record because residents have brought it up; there is some disrepair on the roofing, and they didn't know who to approach. Evans stated that it is the counties bridge. Boukai will reach out to them.

Boukai added for the record she is exploring an "app" based time clock for the highway garage. She will share it once she has the information.

**Personnel: (Councilmember's Viafore & Baldwin):** Councilmember Baldwin wished to give the floor the Town Justice Burkert as he has some things to share. Justice Burkert stated the justice court has received their JCAP grant that they applied for. The amount of the grant is \$24,629.80; the majority of the grants pertain to document scanning of our old records which is \$21,000, the next big item is a standalone copier at almost \$1,500 to be purchased locally. Last year we received a grant as well, the money just appeared one day in an account for the town, so he believes they will do the same this time around, he asked that he be advised so he can move forward. Boukai said that's great; Burkert said each year he has applied, two years now he has received grants.

Burkert stated the money's coming in for the diversion program he understands is not coming in correctly, this is something he has no say or control in as there doesn't seem to be any logical sense that he could partake. He would think that has to be taken up with the county treasurer or with Mr. Smith. Boukai

asked if Burkert preferred she reach out to the DA's office, Burkert said yes, as that part of the program is outside the court's scope. They track it for documentation purposes and for accounting purposes we have what the court is taking in and what the diversion program is taking in is somewhat all revenues for the court we like to have documentation of. Burkert added for their recordkeeping it would be nice to know, as the numbers are not adding up. From his understanding each person paid the same regardless, so he doesn't know if it is different or not and asked Boukai to look into it. Boukai said she would email the DA's office and cc Burkert on it.

Boukai added at the end of January we received our first check which was for the December's diversion; two people completed diversion, we received 80% of that money which was \$600, the total amount was \$750. Last Friday we received our second check which was for January which was for \$1,000 which was also for two people who completed diversion for January meaning one hundred percent of that would be \$1,250 which 80% would be \$1,000 so you can see where we are not understanding where the math is. Burkert said he will pass any information on should he get anything.

Councilmember Baldwin added they will be continuing to see employees to see how things are going, ask about any suggestions, and follow up with department heads. She then added she had given the council a summary of her training for the Aged Family Planning through the Office of Aging, she felt it was well worth her time. She felt it set the stage for a very effective comprehensive plan. The board thanked her for attending.

Councilmember Baldwin asked how the NYC trip went for Boukai, Morgan and Viafore. Boukai stated overwhelming, four of us went (one from Middletown), so when there were sessions, we thought were relevant. We divided and concurred, there was very little overlap, we didn't see each other most of the day. Boukai added that being said, fast forward for Facebook. Social media it is something that we should discuss as a board maybe at the next meeting; she needs to put her notes together. We definitely got some grant pathways for potential co-located facilities and how to navigate that, the unfortunate thing was DEP was not there; so that is kind of the only wild card part of the grant process since we are subject to that. Baldwin asked about Code Enforcement sessions. Councilmember Morgan stated he attended sessions regarding enforcing local code and the process. He also attended a session on shared services, quite a bit of recommendations of which we already do. Morgan stated solar was interesting for solar farms, because Tug Hill the way they do it there, the way they established their zoning laws for solar farms was not the greatest that he got out of it. We had solar developers there and they definitely challenged a couple of things. He got to hear both sides of how everything works, I know we have a couple of things coming up, so he wants to dig into that a little bit more, that was pretty much the gist of it. Councilmember Viafore stated she went to a session on emergency planning, emergency preparation which was really good. They gave us state of emergency documents, if we ever need to claim a state of emergency, we will have all the stuff ready to go. That helps with reimbursement of FEMA and that kind of thing. Just having the team will help during an emergency, having it all laid out before an emergency might be a good thing to have ready. Boukai added along those lines; our next joint village-town meeting is in May she is hoping to have an update on the comprehensive plan grant. That's probably the only one we will have an update on at that point. She was going to suggest (she has not reached out to the mayor on this yet) coming up with some type of safety plan jointly with the village. Whether it's for communication or an actual emergency that we need to open the building for heat or whatever. The clerk has given her the safety plan which the town had submitted to the county in 2020, when they required a safety plan, so we can build off that. This way we are all on the same page and all the documentation is in a folder and the next board members are also on the same page. Boukai stated she is finding the continuity to be the big challenge; the information is leaving when board members leave. It becomes redundant for the clerk to find everything which she does, but it is also not the best use of her time.

Councilmember Baldwin said she thought of one more thing, while signing vouchers. Our travel policy, shouldn't we have receipts with our submissions for reimbursement, even though we have our cap and everything is all set. Boukai said this is the reason we changed it last year; because we are a government entity, we don't normally pay taxes but when we go to a restaurant we are not going to hand our voucher in to each restaurant we go to or whatever so that's why we did it this other way with just the flat rates for each meal. Boukai then added she is open to changing it, if we are having second thoughts about it, but it was also to streamline things. Baldwin said she believes it's a great travel policy, but she never imagined that we wouldn't submit receipts with it and if you used the credit card you would have something. Boukai said with the tip on top of it, receipts for meals is the main thing and that's why we approached it that way versus saving receipts. Most of the time we ate together, and we would share.

**Recreation/Health/Youth: (Councilmember's Krzyston & Supervisor Boukai):** Supervisor Boukai stated two things that Chris Bodo, DCO and she are working on; he had the great idea of approaching SUNY Delhi's vet department to see if they would be willing to do some type of vaccination clinic for the community. There is one in Downsville through Public Health coming up. Boukai was thinking of SUNY, Public Health and potentially the town to encourage people to vaccinate to at least get their rabies which is what the town requires. Boukai has an email out to the Dean of the vet-sci department along with we had an incident this weekend where a SUNY beagle got loose; it's the first situation where it has happened but the beagle isn't registered because it's a SUNY dog so she has also reached out to see how can we get a list of the dogs to at least know if they have been vaccinated so if they are running around town the DCO at least knows who they belong to. Councilmember Baldwin said she was walking and was approached by a woman this weekend who was looking for the dog.

Supervisor Boukai stated a gentleman named Thomas Rohan (?) from Omega Delta Idoia (?) reached out and Community Day at SUNY is April 19<sup>th</sup> and he wanted to know if there was anything they could do for the town of Delhi. Her idea and it was actually serendipitous because his group is in residential construction was to have them refinish all the picnic tables at the pool and potentially the trash cans, so they are not chipped and stuff. Baldwin said, "do you know the village bought all new trash cans, do you know what they did with the other ones. Village Treasurer Kim Cairns, who was in the audience, stated she believed they relocated them to Reservoir Park, Evans added they still have some, but they are not in the best of shape. Boukai said if we are repainting the trash cans let's paint one for recycling and one for trash. She asked the council for feedback as to how they feel about refinishing the tables. There are seven tables and seven guys in the fraternity. If we are staining rather than painting, we need to provide all the supplies, she was going to reach out to SUNY to see if we could borrow things, if not we need to come up with that ourselves. Councilmember Baldwin said she wished they weighed less. Councilmember Krzyston said he thought it was a perfect project for them, it will make a big difference in their appearance, they should be stained. Councilmember Viafore stated they have been painted in the past, she believed they were painted green. Councilmember Krzyston said then staining is not in the cards. Councilmember Morgan added you are not going to be able to stain over paint. Boukai stated then we will stain them if able, otherwise we will paint. In the designs for the concession stand, the doors were yellow, is that the color we are going with do we want the picnic tables to match the doors or do we not care. Councilmember Krzyston said we said we were going with yellow but it's not too late to change that, but the tables we may be better off making them green. He then asked if anyone had strong opinions; Baldwin said she thought she would like green picnic tables as opposed to yellow tables. The doors there was a reason they were yellow. Krzyston added there was a designer doing pro-bono work who had the doors yellow. The board discussed it and decided on green, Boukai said she will bring paint chips so the board can agree. Baldwin didn't know where the old paint went, and it was done by volunteers. Boukai will determine how many trash cans we have and see if they can add that to the list. She will take a look and see what's down there.

Boukai stated she had sent the council the contract with Sean Leddy, Delaware County Department of Planning, Parks, and Watershed Affairs for the site plan and landscape for the pool, playground and concession area. She asked if anyone had any questions about it and the \$2,000 to enter into the contract. Councilmember Morgan asked if we could get the design of the pavilion in that too; Boukai said yes, he had sent her a couple of links for pavilions that he recommended. It sounds like they are more on-site built kit pavilions, she has reached out to those companies, and they have replied, she needs to reach back out to them, but she was going to wait. Boukai's goal is to have Leddy come and present in April at that point we will know sizing we need, and she also said possibly a gazebo in the playground area for picnics/parties. Leddy will design everything and hopefully he can meet us in April if not May and we can determine what size pavilion we want and all that. Baldwin said it would be good to have a schematic of everything, Boukai agreed and said all that is in the scope of work. Boukai added even addressing some of the drainage issues between the playground and the pool that we have. And it sounds like he has met with the board previously. Baldwin said yes, the pool committee, he was very much involved in the process. Boukai added he knows what has been discussed previously. Baldwin added it is a bonus to have him, she is excited, Boukai agreed. She believes it will do wonders for us when we want to apply for grant funding, even an O'Connor grant. Having them see what the big picture is like will pay dividends for us. Boukai then requested a motion to enter into the contract with Delaware County Department of Planning, Parks, and Watershed Affairs for the site plan and landscape architectural design; Councilmember Baldwin said so moved with Councilmember Viafore seconded. Motion carried. Boukai will send the clerk the contract.

Boukai then announced she had reached out to Laura Gioffe's Delhi Youth Sports Booster Club and they are still wanting to pay for a water fountain for the playground. We have not coordinated if we are going to buy it and they will reimburse us for it, but Boukai has the one picked out. She would like to purchase it, she has two recommendations to install it; one is Doenges, and the other is Matt Way Construction, she has not gotten quotes yet. The fountain is around \$1,300 and it has a spout and water bottle filler. It will be installed on the outside of the bathrooms facing the playground, so you have access even when the pool is not open. Councilmember Baldwin said she would make the motion for that, but she would want to include the realization that we are to be reimbursed. Boukai said she will have that formally acknowledged, and by that point she will have the installation cost. Councilmember Viafore seconded the motion. Motion carried. Baldwin asked if the cameras were still working strong, Boukai said yes.

Councilmember Krzyston said for the Arts & Crafts program we have new community volunteers, the person that did it last year is only able to do it for a few sessions. There will be more arts and crafts, and more people involved but there is more coordination to be done. He continued that Eighmey's have begun working at the concession building, they have materials down there. They have put purlins on the existing roof so they can put the metal on top of it, but no metal has been installed yet. Krzyston added they intend to have the work complete before the next meeting. The clerk asked Krzyston to take pictures.

Councilmember Baldwin asked about lifeguards. Boukai stated she has emailed the former lifeguards; she needs to send a follow up as we have had two responses. She has a potential applicant for the CPO position, and she has reached out to Larry at SUNY Delhi as they received a \$25,000 Swims Grant that's parallel to the \$25,000 the county has received (of which we will probably get \$2,500 as it's being divided between the ten pools.) Larry is going to get back to her, SUNY will be offering lessons for free all summer, their grant has to be used by the end of December, that really puts a burden on getting as many lessons into the community as possible. She has asked him if we could do some of those lessons at our pool using their grant money, even if it's their employees coming down to the pool to give the lessons so we can accommodate people that want lessons in the morning and evening. He is going to get back to her as he wants clarity to make sure the grant can be used that way. If it can't we will do our own lessons keeping in mind SUNY is offering free ones, we will have residents getting their first ones free, do we just want to waive

all lessons fees this year in light of what SUNY is doing or do we keep it the way it's been done. She added it sounds like they will not be doing water aerobics, which is how we got most of the money anyway. That's still in flux; she will follow up with him this week. We will coordinate the offerings between the two pools are cohesive but not kind of candling each other's business. Baldwin thanked Boukai for all her efforts.

**Economic Development/Shared Services: (Councilmember Morgan & Viafore): N/A**

Supervisor Boukai stated that the joint meeting will be held in May. Also, when she mentioned the project goals, she had written in the email to them the safety plan being a priority, focusing on all the recreation offerings, code enforcement (when we get to that we can discuss it a little bit). With the joint meetings she does not want to lose momentum of what we are doing. There will always be stuff we can talk about jointly.

Boukai added she does have a plan to reach out to SUNY to kind of see what their pulse is knowing that this potential joint facility is coming down the pipeline, seeing if that is something they want to get involved in. We are looking at a three-year plan probably. She is going to reach out to Mr. Brower to see if that is something we could coordinate.

Boukai then asked Highway Superintendent Evans about the Sherwood Road building. She stated there has been some talk that it may not be feasible to put a highway garage there. She added knowing that it would have to house both town and village. Evans stated that by making a building that will accommodate everything would be tight. There is also a flood plan issue down there which may change a little. We also have power lines that run right through there too, that is another big issue. And then we still need a location for stockpile, that's the other problem. He further stated he is sure everyone has seen the winter materials pile which is by far large (we are 10 – 12 ton of material there) and then we have to stage all the stone for resurfacing all the roads and everything else down there, they do take up a significant amount of room. Right now, there is some room but by the end of the summer it will be full again. It would be tight with the property that is allotted there, not saying it couldn't be engineered to do it but obviously a new facility it would be the time to make it safe for egress (leaving out of it), a drive through facility as most new facilities are so you don't have to back in with the sun in your eyes, wider doors and everything like that; so to accommodate all of that it would be quite an engineering feat. It would be tight; it would have to be on the upper area and that's where the power lines start to infringe on it. Evans added the entrance to the Sherwoods lot is also just a right-of-way, so that has to stay where it is, if it could be moved to one side or the other it would allow a little bit more room. It is a right of way through someone else's property. Councilmember Kryston added and that's a very small property right, the adjacent property, owning it doesn't solve much. Evans said no, besides road frontage that's about it. Boukai said the planning grant would address a lot of this, also if it's a one percent chance, she then added its probably not something to spend the time or energy on, Evans said yes, to accommodate both on a structure now that obviously takes up the existing footprint and is basically too small for the equipment, and just like everything equipment gets bigger throughout the years; everybody deals with that, fire departments, everybody. Equipment gets bigger, taller, wider, they take up more space and that building we don't actually have the room, luckily, we have the cold storage which we can put stuff under cover. Evans then added even for all our snowplow equipment this building (3 Elm) doesn't even have the room for it all. He then stated by looking at what we have there to engineer it to fit properly another five bays on it or to make it wider in dimension, not necessarily longer it would take quite a big area. The biggest problem is the power lines there and extending out, Boukai said because of the height, Evans said yes. Councilmember Morgan asked if Evans thought there was enough room there to accommodate just the town garage facility. Evans said really the worst part of that is the entrance to it where it comes right through the middle of the lot, if that could be addressed where the building could be pushed off to one side or the other it would help. By that entrance going right through there it pretty much eliminates it because there is not enough room. Between the entrance and the sand pile, which can be moved slightly but not really by the time

we get a full amount in there. The other side of the property is too close to the boundary line there, it wouldn't be enough to build something this (3 Elm) size. Boukai said the village property is even smaller than what's here right; Evans responded the building itself is, the property is larger but not large enough. Also, currently it is unusable as it's in the flood plain but that looks like it will change eventually. He also added there are wells down there and sewer lines which run through it, as we have over here. As far as extending our highway garage we also have sewer lines as far as extending our building our so that kind of puts a kybosh to it. Boukai said yes, so there is no way we can add more bays onto the existing garage; Evans said not without moving the whole sewer lines which would obviously be another large added cost.

**Buildings/Codes: (Councilmember Morgan & Krzyston):** Supervisor Boukai stated we have Dale's report and asked if there were any questions on that. She added there was a new line for new home construction, that's excellent. She went on to state she has a zoom meeting with Pro-Housing next Wednesday to get updates on how we recertify and the kind of things coming down the pipeline. At our next meeting she will inform everyone of that.

Councilmember Krzyston asked if there was any feedback on the cleaning which was necessary at the concession building and the company hired. Boukai stated she would work with him again; the work was completed, and he sent her pictures.

Boukai stated her goal. She was thinking we get two code programs to give us a presentation (a zoom presentation unless they are local) over two different meetings. Councilmember Morgan said he will be doing his in-service training next month in Syracuse, he will be there for a week and usually there are companies there that try to sell their products. He has a pretty good relations with them because they have been trying to sell him their product. He can try and set that up, that would be great. The only thing that he thinks, he knows Dale will not be here forever, this will be something difficult probably for Dale to take over. We should probably wait till we have someone else or something that could pick up, because you have to be tec savvy with some of them. Boukia added she imagined there are a lot that are pre-implementation and data entry that needs to be done. The clerk asked if Morgan had even looked at the Williamson program and what he has done with the program, in the town has he sat down with them. Morgan said he knows the program, the clerk asked if he had sat down and worked with it at all; Morgan said no, but he knows the program and has worked with other programs out there that are pretty good. He added this is just something that has been brought up. Boukai then stated that being said maybe including Williamson in our planning conversation, if we don't know Williamson is capable of certain things we are thinking of, this is why we want to go with this company it can do x, w and z and Williamson can already do that; maybe its like when we were talking about changing to QuickBooks from Williamson and it was just some tweaking and it will still function for us. She added the set-up would probably be very intense, Morgan added the most difficult part.

Boukai said that kind of brings her to, the clerk and she are going to the county on Thursday to meet with the county because they are going to help us put together an Archive grant and some of the things will be related to the assessors and things we can scan so maybe we care putting the cart before the horse here a little bit. We can work them all simultaneously and then at least we will have a background on it. She will also talk to Dale, if he doesn't want to implement it then maybe it's a five-year timeline.

Councilmember Morgan said there was an article that came out two weeks ago that was "challenges of code enforcement," Morgan added I do code enforcement as my occupation, it kind of made us look like (he thinks) we don't know what's going on or what we are doing. As a code officer we are trained in the beginning to interpret code and enforce it. We have codes that continuously come out, we get some tec bulletins that come out. We know how to read code and how to enforce it and we do get in-service training for certain parts of code, but the article made it sound like it's in service, it's not in service the state code committee just did their final draft last Friday, it still has a long time to go till this is put in service. It has public hearings plus us as code officers have input in it. There are going to be challenges so he doesn't know what is going to be

adopted exactly. Not only do we have infrastructure issues, we also have vendor issues and the feasibility of all of this actually coming into play. It's probably some of it is going to happen but a lot of it probably isn't going to happen. So, he just wants everybody to know the new codes are not in service. Boukai asked if there was a timeline for that; Morgan said as soon as the final draft is accepted and then us being code officers, we will receive that from the Department of State. If anybody wants to see what these new codes are there is a draft on the Department of State website, if you know how to read code you are going to do fine if you don't you are going to be puzzled. Boukai added she imagined at his training next month so of this might be discussed; Morgan said it might be discussed but that's just us getting our in-service training hours. We talk about current code and how to enforce them, not really how to enforce them but challenges. More than likely, it will be talked about next year. Morgan also wanted everyone to know if there is a code officer that is having a hard time interpreting the code. There is a tec support that you can call with the Department of State to get guidance.

**IT: (Councilmember Viafore & Krzyston):** Councilmember Viafore stated she looked into the IPAWS alerting system, she did the training so now she is just waiting on getting on getting from FEMA a follow up so she is waiting on that. She followed up with them earlier (maybe yesterday or the day before) because through NIXLE we can send out IPAWS alerts. What she learned about IPAWS is you need some kind of software system to send out those messages because we have NIXLE we would already be able to do it. Councilmember Baldwin said can we hold off a little, we have kind of put a glitch in the village process, maybe we could hold off on all of that until they get theirs completed. Viafore asked why was that a glitch; Baldwin said Maya can explain a little bit more. Boukai added she has not been able to speak to the mayor yet as she just heard about it today, but she doesn't know if it's because its government , but what it sounds like to her and she asked Kim Cairns, Village Treasurer who was in the audience if she had more information, but they didn't recognize it was two separate entities applying and because it had to do with FEMA and Homeland Security its been flagged, that's why Viafore hasn't gotten any response and she believed that's why everything the village has done stopped. Boukai asked Kim if she could respond. Cairns said she believed she has made headway, although she (Cairns) is not really hands-on with the project, but it really did hinder her as she got the phone call that Christina had been added to the Village of Delhi; Cairns is not really sure where the confusion came in whether is because we are in close proximity. Boukai said that was her thought although she just heard about it. Cairns added Furgeson has been in the process for months working on it. Boukai said she will meet with the mayor, and they will discuss it, it might just be that we need to have a discussion with whoever at IPAWS letting them know there are two separate governments, they are not related. Baldwin added NIXLE may not be the answer, there may be a cheaper entity for what we need too. Boukai said this is a topic we can discuss at the joint meeting

#### **CODES Monthly Report:**

A motion was made by Councilmember Morgan to accept the Code's report for February 2024. Councilmember Krzyston seconded the motion. Motion carried.

#### **Justice Court Report:**

Councilmember Krzyston made the motion to accept the Justice Court Report for February 2024. Councilmember Viafore seconded the motion, motion carried.

#### **Clerk's Monthly Report & Tax Report:**

A motion was made by Councilmember Krzyston to accept the February 2024 Clerk and Tax report, seconded by Councilmember Baldwin. Motion carried.

#### **Supervisor's Financial Report:**

Supervisor Boukai stated she sent everyone the link to CLASS showing year to date the interest that we

have earned and the month of February, she will just keep forwarding it to them at the end of every month that way they are in the loop with that. All the money that is in DNB that is in the CD's that's on the spreadsheet, the number you see at the bottom totaled what we will earn when those six month CD's mature and then we will be doing another six month CD's so plus or minus you can double that and that's what we will have earned at the end of the year. She stated Meg just put up all the rest of the fund accounts so you can see them in the shared folder.

### **Supervisor's County Report:**

Boukai stated they will be having a meeting on Wednesday, and she has heard crickets about sales tax. The next meeting the mayors will be going it is sometime in April. There are two meetings in April, there are two meetings this month as well. She will be attending the finance meeting on the Wednesday before the county meeting. She has social services and mental health on St. Patrick's Day.

Councilmember Krzyston said he saw a report that sales tax came in higher at a surplus. Boukai said the only thing she has heard is they have tapped into that to balance the end of 2024, she is not aware to what extent, she is hoping to find out more information on Wednesday. She is not sure if 32 million is the final number for 2024, but she believes they do adjustments throughout the year. She isn't sure if there is one more adjustment for yearend 2024, the number could change a little bit. She has always used the 30 million as the benchmark anyway anything above that is icing on the cake. They are only allocating 21 million she believes.

Councilmember Baldwin said Boukai had asked them to formulate questions for our gatherings, she didn't because she was thinking about the spontaneity of the replies and where that would take it, and we might corral them into a direction. Boukai said she understood, and she doesn't necessarily believe we need a script, but she does have a couple of specific questions more like, have you worked in a different department and how did they approach these things, and they can explain to us.

Councilmember Krzyston asked when do we learn more about the solar farm, the planning board has a public hearing about the solar farm. Boukai said they will be having a public hearing at the end of the month, on the 24<sup>th</sup>. Krzyston said he felt kind of stupid because the property adjacent to that property asked him and he said he would find out. Baldwin said she has gotten questions about it too. Boukai said she will reach out to Kevin and we can improve communication on that, as she didn't realize it was going to be so soon she thought it was another month. Baldwin said a lot of people are getting alarmed.

### **Abstracts:**

Councilmember Baldwin made the motion to approve both Abstract #003 – 2025 Accounts "A-SF" Voucher No. 0068 – 00111 = \$58,385.95, Account TA Voucher No. 0028-0029 = \$18,087.11. Total vouchers submitted \$76,473.06. Councilmember Morgan seconded. Motion carried.

### **Executive Session:**

A motion was made by Councilmember Krzyston to enter into an executive session for the employment history of a particular individual at 7:11pm. Councilmember Morgan seconded the motion, motion carried. A motion was made by Councilmember Viafore to exit executive session at 7:50pm, with Councilmember Baldwin seconding. Motion carried.

### **Adjourn:**

Councilmember Viafore made a motion to adjourn the meeting at 7:50pm, Councilmember Morgan seconded. Motion carried.

Respectfully submitted, *Elsa Schmitz*, Elsa Schmitz, Town Clerk Town of Delhi