

**TOWN OF DELHI
BOARD MEETING
November 10, 2020
7:00PM**

Supervisor Tuthill called the meeting to order at 7:00pm.

Those present:

Councilmember's: Janet Tweed, William Cairns, Matt Krzyston, and Christina Viafore.

Highway Superintendent Daren Evans

Residents: Rick Ackerly, Thomas Leo

The Pledge of Allegiance was led by Councilmember Viafore.

Privilege of the Floor:

N/A

Approval of October 13, 2020 Public Hearing & Regular Monthly Meeting Minutes, and October 29, 2020 Budget Session – "Other Business":

Councilmember Cairns made a motion to accept all board minutes listed above as presented, with Councilmember Viafore seconding. Motion carried.

Old Business:

Supervisor Tuthill stated that Delaware County Planning is drafting the NYS Emergency Plan requirement; he has spoken with Kent Manuel and they are hoping to have the draft done in December. He stated if any councilmember had any questions they could contact County Planning. They are doing one that will be cohesive to the whole county. Councilmember Viafore stated she had received a list of all employees from the bookkeeper. Tuthill stated if they needed information he would have them get in touch with Councilmember's Tweed and Viafore.

New Business:

Supervisor Tuthill hit the highlights of the 2021 budget; doing a lease on the two trucks that have been discussed and eating the CHIPS money that we have to keep with our road plan as the state will be withholding 20% we are looking at a 4.9% increase on the tax levy. It may be up or down from this amount based on county equalization rates. He then asked the councilmember's if they had any changes or input; if not he requested a motion to accept the 2021 preliminary/tentative budget as the final budget. Councilmember Cairns made the motion to accept the preliminary budget as presented with Councilmember Krzyston seconding. Motion carried.

Supervisor Tuthill requested authorization to sign the Delaware County Planning Agreement; the contract is retroactive to January 1, 2020. A motion was made by Councilmember Tweed and seconded by Councilmember Viafore to have Tuthill sign the agreement. Motion carried.

Supervisor Tuthill announced that for the grants such as Greenslate and Sportsfield it is required that the town has a Fair Housing Officer. He requested a motion to appoint Dale Downin, the Town Code Officer as Fair Housing Officer. Councilmember Tweed asked what the role meant; Tuthill explained that if there were complaints regarding a housing project that had this funding he would be responsible to address it. Downin

would be the most qualified to deal with the issues. Councilmember Cairns made the motion to appoint Downin as the Fair Housing Officer with Councilmember Krzyston seconding. Motion carried.

Supervisor Tuthill stated he and Highway Superintendent Evans had met and gone over the lease paperwork for the two trucks. Tuthill spoke with town attorney Merzig and he advised that they use a company that does municipal leasing and state contracts. Tuthill also stated our equipment is rapidly falling apart and this will not bail us out this winter. Tuthill asked if there were any further questions on Evans proposal; Councilmember Tweed stated we need to take care of our guys and Councilmember Krzyston stated it has been a long time coming. Tuthill requested a motion be made authorizing Evans to pursue leasing two all wheel drive tandems. Councilmember Cairns made the motion authorizing Evans to pursue the above with Councilmember Tweed seconding. Motion carried.

Committee Reports:

Highway/Machinery: (Councilmember's Tweed & Cairns) – Written report from Superintendent Evans was given to council members (see attached.) Supervisor Tuthill stated he and Evans discussed item #1 on his report and at the yearend meeting we can advertise for any other business and appoint them with a start date. Hopefully that will prolong the life of some of our trucks. Evans also requested hiring Roger Bolles and Dennis Miller for the winter snow plowing. A motion was made by Councilmember Krzyston to hire both at the seasonal rate of \$21.00 per hour. Councilmember Cairns seconded the motion, motion carried. The speed bumps have been removed from the pool roadway. Tuthill stated he and Councilmember Cairns had met with the Legion about the right of way to the pool; as long as we have our insurance indemnify the Legion and give them a copy of it along with three more tonka blocks put back around the corner of the parking lot they are fine. We may have to do something more with the speed bumps. Councilmember Tweed stated they discussed this at the PAC meeting and the speed bumps don't have to be right together; we could spread them out or if it's ok with the landowner's tonka blocks; Evans agreed regarding spacing the speed bumps. Councilmember Cairns was in favor of tonka blocks as people will just continue to go wider; Tweed stated then we would need four additional tonka blocks. Cairns said at the most it would be four depending on the placement of the speed bumps. They discussed possible pricing of the blocks. Superintendent Evans stated as discussed at the previous meeting the donated 1973 water truck has been out of service. He proposed options of tanks. Evans explained the differences between the different options to the council. Councilmember Krzyston asked what a water truck was used for; Evans explained how the department used it. Tweed questioned if we would need more manpower to use it, Evans stated no. He is requesting to purchase it out of this year's budget as he still has money in the equipment line. Krzyston felt possibly the O'Connor Foundation may do a matching grant. Supervisor Tuthill requested a motion for Krzyston to pursue an O'Connor Grant for the \$13,963.26 option. Councilmember Cairns made the motion with Councilmember Krzyston seconding, motion carried. Tuthill stated Krzyston should work with Evans and if it may be iffy with the grant we may just want to go ahead and get things locked up. Evans told Krzyston he had the specs available for him now.

Recreation/Health/Youth: (Councilmember's Tweed & Viafore) – Councilmember Tweed announced that Rick Ackerly was the new chair for the PAC Committee. Mr. Ackerly stated he is still working on getting the costs of expenses for the pool. They need to purchase roughly \$1,000 for a new probe, a sensor and filters. He will have they prices next month. They are hoping to have a bid from someone next month for the opening and closing of the pool. He requested that the town send a thank you to Brian Sprague for opening and closing the pool this year and not charging us. They have also changed the meeting date for the coming year; they will be meeting the first Tuesday of the month. The PAC committee is also moving forward with the playground and grants. They have preliminary designs. Supervisor Tuthill warned them that they cannot fundraise. Mr. Leo questioned who applies for the grants, Tuthill stated they can do the legwork but the town

will have to apply. Tweed questioned them on the concrete for the pool area; Ackerly stated the PAC member that is working on that has been out. Mr. Leo stated the member is working on it and will draft an RFP. Councilmember Viafore will send the thank you letter to Mr. Sprague for the board; she will leave it at the office for members to sign.

Economic Development/Shared Services: (Councilmen Cairns & Krzyston) – Councilmember Krzyston stated the Shared Services Committee had a phone meeting last Friday and they discussed the village’s 200 bicentennial which they will be celebrating early next year. On Saturday, January 1st at 5:30 they will be having fireworks and will have other events throughout the day. They also discussed the housing study report which is an online document which is not suitable for printing; they all agree they want it out there for the public to see and questioned if it was posted on our website; Councilmember Viafore will post a link to it. Viafore will also mention it on her column in the Reporter. Councilmember Krzyston also stated the Flood Commission had a zoom meeting he stated there were two projects that were ready to go but didn’t happen because COVID. There are other projects that are being discussed.

BUILDINGS: (Councilmember Cairns & Councilmember Krzyston) – Councilmember Cairns has spoken with Dale Downin and he is supposed to be getting together the specs for the highway garage’s roof. Councilmember Tweed questioned when the work could possibly be done; she was concerned and hopes that work can start the latest by the spring. Supervisor Tuthill stated the A/C for the Clerk’s Office needs a cover for the winter, Krzyston and Cairns will work on it. Councilmember Tweed questioned the skating rink; Councilmember Krzyston stated the clerk had been in contact with Mr. Hadley and per her conversation with Krzyston Hadley has been told we will want the hay bales in December.

IT: (Councilmember Tweed & Councilmember Viafore) – N/A

CODES: (Councilmember Cairns & Krzyston) – Councilmember Cairns stated he met with Downin regarding John Williams Road; he has been investigating it and could not give further details.

CODES Monthly Report:

A motion was made by Councilmember Cairns to accept the October 2020 Code Report. Councilmember Viafore seconded the motion. Motion carried.

Justice Court Report:

A motion was made by Councilmember Krzyston to accept the October 2020 Justice Court Report. Councilmember Tweed seconded the motion. Motion carried

Clerk’s Monthly Report:

A motion was made by Councilmember Tweed to accept the October 2020 Clerk’s Report and seconded by Councilmember Cairns. Motion carried.

Supervisor’s Financial Report:

Councilmember Krzyston made the motion to approve the October 2020 Supervisor’s Report, with Councilmember Tweed seconding. Motion carried.

Supervisor’s County Report:

Supervisor Tuthill stated as COVID numbers are climbing rapidly the county is taking steps to splitting departments with some working from home. He further stated there have been some departments in some towns that have shut down because employees have either tested positive or have been exposed. In order to keep government moving the county is trying to split things up to minimize potential exposure. The mental health building is moving forward; the county tentative budget was presented today which was basically a

1.34% increase which is under the cap. Councilmember Tweed said with the COVID numbers rising is there anything in next year's budget to compensate with this year's difficulties with shutting down for a few months and any plans for next year to address either the back log of work that might be going on and services. Tuthill said this time around anyone that works from home will not get paid extra. He also stated we got lucky with our sales tax numbers we are still up over 6% from last year. Tweed questioned what the County Board of Supervisors are doing with the rise in numbers; Tuthill stated Public Health is handling it; Tweed asked what the supervisors are doing. Tuthill said we are not in the yellow zone yet but we are creeping up on it; Tweed asked if the supervisors were issuing any statements of support or encouragement as it seems like they have been rather soft as she feels this has encouraged people to be complacent; and now we are here. Tuthill stated Public Health did a presentation which is on their website; he is encouraging everyone to read it. Tuthill further stated Delaware Academy Elementary School is closed until after Thanksgiving; Tweed stated with the elementary school closed, it puts a lot of pressure on parents who are working, this is going to continue to cascade. She then said we need to look somewhere for aid, support and guidance; Tuthill said he does not believe anyone has an answer. Tuthill again encouraged everyone to look at the presentation from Public Health and asked the clerk to print the presentation to post out in the lobby. Councilmember Tweed questioned the movement of the County DPW sites. Tuthill stated they have preliminary drawings and are moving forward with less controversy than last time. They are hoping to go out to bid next year and are optimistic about doing all three projects at once. Supervisor Tuthill stated he had given the board a draft of his response for the pool audit which is confidential. Our response will get put in with the final audit and then it will be public. Tuthill asked the board for input on the draft. The clerk requested a copy for her records; Tuthill will give her a copy of the response when it is finished.

Abstracts:

Councilmember Tweed made the motion to approve Abstract #0011 - 2020 accounts A – SF Voucher No. 00392 – 00448 equaling \$155,018.52, account TA Voucher No. 00166 – 00168 = \$9,638.56. Total vouchers presented equaled \$164,657.08. Councilmember Cairns seconded the motion. Motion carried.

Executive Session:

A motion was made at 8:10pm by Councilmember Krzyston to enter into executive session to discuss the employment history of a particular individual, with Councilmember Viafore seconding. A motion was made by Councilmember Krzyston to exit Executive Session at 8:15pm with Councilmember Viafore seconding. Motion carried.

Adjourn:

Upon reentering the regular meeting, a motion was made at 8:27pm to adjourn by Councilmember Krzyston with Councilmember Tweed seconding. Motion carried.

Respectfully submitted,



Elsa Schmitz
Town Clerk
Town of Delhi