

**TOWN OF DELHI
BOARD MEETING
September 8, 2020
7:00PM**

Supervisor Tuthill called the meeting to order at 7:05pm.

Those present:

Councilmember's: William Cairns, Janet Tweed, Matt Krzyston, and Christina Viafore.

Highway Superintendent Daren Evans

Kenny Scharf, Paul Bidonde, Margaret Baldwin

Pledge of Allegiance:

Councilmember Viafore led the board in the pledge.

Privilege of the Floor:

Paul Bidonde addressed the board regarding the complaint on John Williams Road. He requested an update on the code enforcements officers' investigation. Supervisor Tuthill stated that he was been at the site twice and they are going to cease and desist operating a camp ground, they will have to apply to the planning board if they decide to pursue as special use permit to operate. Mr. Bidonde asked if they would have to get a variance; Tuthill stated no a campground is an allowed use with restrictions. The whole town is zoned residential; there are some commercial uses allowable with a special use permit and a site plan through the planning board. A public hearing would be necessary in which neighbors would be notified where they could come and speak before the planning board. At this point he has to shut down and understands he must go to the planning board.

Approval of August 11, 2020 Regular Monthly Meeting Minutes:

Councilmember Cairns made a motion to accept the August 11, 2020 board minutes as presented, with Councilmember Viafore seconding. Motion carried.

Old Business:

Supervisor Tuthill stated that he has not heard anything further on the testing of the pool property by the DEC.

New Business:

Supervisor Tuthill stated the court would like to apply for a Justice Court Assistance Grant and presented the board with Resolution No. 004 of 2020 - RESOLUTION AUTHORIZING APPLICATION FOR FUNDS FROM THE JUSTICE COURT ASSISTANCE PROGRAM. Tuthill explained we just need to authorize letting them apply should they be awarded monies we will modify the budget for what they want to spend it on. At this point they cannot spend the money prior to getting the grant and the board accepting it. This resolution only authorizes them to put in the application. Councilmember Krzyston made the motion to accept the above stated Resolution No. 004 of 2020; Councilmember Tweed seconded. With the roll call as follows, motion carried:

	YEA	NAY	ABSENT
Supervisor Tuthill	X		
Councilmember Krzyston	X		
Councilmember Tweed	X		
Councilmember Cairns	X		
Councilmember Viafore	X		

Supervisor Tuthill stated he had the By Laws for the Pool Advisory Council for the swimming pool and playground which were updated 8/18/20 and requested a motion to approve as presented. Councilmember

Tweed stated she was concerned as it stated in the bylaws for “operation and maintenance” the name of the group is as an “advisory council” but also the broad scope that managing both the pool and playground; the PAC has done really a lot of good work and we can’t say enough to thank them; however putting it in their bylaws may put us in a position where we are spending more time going through all these different councils and committees rather than actually operating and maintaining the entire playground and swimming pool the way that they should be. Tweed felt oversight management is more of an advisory role and is a better choice of words and more in line with the name of the council. Councilmember Krzyston made a motion to approve with the change that Councilmember Tweed suggested. Supervisor Tuthill stated the bylaws would have to be redrafted if we are changing the wording and it would have to be resubmitted with the changes. Krzyston felt that is what is needed to do before we could approve the bylaws. Councilmember Cairns seconded the motion that the changes be made prior to the board making any approvals. Motion carried. Councilmember Tweed asked if the PAC would now have to change the bylaws to reflect more “advisory,” Tuthill stated if that is what the board made the motion for then yes. Tuthill stated we will work with them to get the correct wording; Margaret Baldwin of PAC questioned what specific wording was requested. Tuthill stated it would be an advisory role that would answer to the town board as we do not have a recreation department here. The PAC would bring suggestions to the board as to what they would like to see happen. Baldwin stated hopefully next fiscal year the PAC meetings will be the week prior to the board meeting so they could bring their input to the board, Tuthill agreed it would be beneficial; Tuthill thanked Baldwin and PAC for the work they do.

Committee Reports:

Highway/Machinery: (Councilmember’s Tweed & Cairns) –Superintendent Evans gave a written report to the council members (see attached.) Tuthill stated the bad news is we are losing 20% of their funding; and we are supposed to stay under the tax cap this year which is 1.56% this year; probably not a happening thing. We will have to set something up for the October meeting to address this. Evans stated we will have enough of what our rollover was from the previous season to finish what time will allow us to finish this year. We will still have a rollover this year as of now depending how the weather goes and how quickly we can get the rest of it done we may be able to use that or some of that to get a head start on next year’s projects. Evans further stated obviously there is no certainty or guarantee of what the rollover will be next year and it they will have it or not. Evans further stated oil and stoning will be done Thursday and Friday on West Planter Brook and Peakes Brook. Councilmember Viafore stated she would announce it on our website. Superintendent Evans stated rain storms have set us back. Evans also stated equipment is pretty rough, obviously right now we have not had the time to be in the shop and lot has been farmed out; he is still pushing for the urgency of a full time mechanic; there is a lot of rebuilding to do. Supervisor Tuthill stated he and Evans need to have a conversation about that; Evans agreed. Councilmember Viafore asked if the signs were up which were requested for children at play; Evans stated yes. Mr. Bidonde questioned Evans as to speed limits on Glen Burnie, Evans stated 55 and the state has the overall say in setting speed limits. Supervisor Tuthill requested a motion to accept Superintendent Evan’s report; Councilmember Cairns made the motion to accept Councilmember Tweed seconded. Motion carried.

Recreation/Health/Youth: (Councilmember’s Tweed & Viafore) – Councilmember Tweed stated the pool season is completed for the year. The pool has been shut down as far as for patrons. The Youth Bureau workers that helped with the playground are also done. Councilmember Tweed gave the floor to Ms. Baldwin to discuss items from PAC. Ms. Baldwin stated she got in touch with Watson to apply the cover for the main pool. Baldwin asked Tweed if the heater only worked one day for the pool this summer; Tweed stated Baldwin would need to speak with the Recreation Director. The Town Clerk stated that she again has no reports or books from the pool; all information is required to be given to the clerk as records management officer. Baldwin stated the Recreation Director is turning in yearend reports. Supervisor Tuthill reiterated the Clerk’s statement that all pool information needs to go to the Town Clerk’s office for record keeping. The clerk also stated she has not received any minutes from meetings. Councilmember Tweed stated she has been emailing them, the clerk stated she has not received them. Tweed will check into it. Councilmember Viafore wanted to let everyone know the Delaware County Out of the Darkness suicide prevention walk is having a drop in event September 20th from 11am to 2pm at the lower lot at SUNY Delhi. People can register at

afsp.org/delawarecounty; they can pick up a packet and just go for a walk. This helps to raise money for suicide prevention.

Economic Development/Shared Services: (Councilmen Cairns & Krzyston) – Councilmember Cairns stated they will be having a meeting soon. Councilmember Krzyston stated next week they are supposed to be.

Personnel: (Councilmember Cairns & Councilmember Tweed) – Councilmember Tweed stated the playground is open and the pool has closed. Supervisor Tuthill stated he talked to one of the lifeguards and they stated it went very well, she enjoyed it.

Building: (Councilmember's Cairns & Krzyston) – Councilmember Cairns stated if there is anything worse than our fleet it's our buildings. Cairns stated we received two bids for the roof work needed at the town hall. To just do the front portion over the clerk's office it was \$4,500 and to do the entire roof of the building it was \$17,875. Cairns stated his concern is just putting new shingles on will not solve the problem, Tuthill agreed that the improperly installed flashing done several years ago, every time they put shingles on it they don't fix the flashing. Councilmember Tweed asked how much more it would be to do the flashing and is it worth the investment; Tuthill stated we have to do it somewhere down the line as just re-shingling has not worked. Cairns stated there are already two layers on the building. Tweed stated how much to get it down to the flashing; Tuthill stated we don't know we will have to put it out for bid. Tuthill further stated he has spoken to Councilmember Krzyston and we are going to fill in the spots we know water is getting in, next spring we are going to have to make a decision whether we are going to tear off everything. Councilmember Cairns went around the building to see if it was rotting, he reported the siding seems to be dried up and did not find any soft spots. The painter is coming tomorrow and will be running a hose from the restroom outside to do the pressure washing. The clerk noted she was concerned as this may create a possible trip hazard for people coming and going. The painters will put up cones. Councilmember Krzyston stated he had concerns using the spicket outside because if it broke there is not a shut off valve. Councilmember Cairns stated that with the highway garage roof there is no fix, they need a new roof. Tuthill stated once the gauge of steel is known he and the code officer will put together some type of bid form and run it past the attorney and get the project out to bid. Cairns stated there are some larger roofing companies that could still attack a project like that in the fall. Tuthill will speak with the code officer and the attorney; we will then advertise it. Councilmember Cairns made a motion to get specs drafted and put it out to bid. Councilmember Krzyston seconded the motion, motion carried. Cairns stated he and Krzyston had discussed the parking lot getting it sealed and restriped, but due to the circumstances we should wait; Tuthill agreed. Cairns gave kudos to Councilmember Krzyston for his solution to the clerk's front door; it was a cheap fix and works. Councilmember Cairns requested board approval for the cleaner to work up to 4 extra hours due to COVID-19 cleaning requirements. Councilmember Tweed stated we should keep track of the extra hours for possible reimbursement as COVID related. Councilmember Cairns made the motion to allow the cleaner up to four extra hours a month, Councilmember Tweed seconded the motion, motion carried.

IT: (Councilmember Tweed & Councilmember Viafore) – Councilmember Viafore stated she announced the playground opening on the website. She announced that she announced an alert regarding the culvert on Route 28, and will put on the road work this week.

CODES: (Councilmember Cairns & Krzyston) – Councilmember Krzyston stated for the month of August there were 2 building permits issued, 12 inspections/ meetings, one fire inspection, 3 certificate of occupancy letters and inspected violations on John Williams Road. He drove 107 miles the month of August.

CODES Monthly Report:

A motion was made by Councilmember Krzyston to accept the August 2020 Code Report. Councilmember Cairns seconded the motion. Motion carried.

Justice Court Report:

A motion was made by Councilmember Tweed to accept the August 2020 Justice Court, Councilmember Viafore seconded. Motion carried.

Clerk's Monthly Report:

A motion was made by Councilmember Krzyston to accept the August 2020 Clerk Report, Councilmember

Viafore seconded, motion carried.

Supervisor's Financial Report:

Supervisor Tuthill presented the board with the August 2020 Supervisors Report. Councilmember Tweed questioned the summer recreation program from the village, the clerk stated due to COVID there was not a recreation program. Councilmember Cairns made the motion to accept as presented with Councilmember Tweed seconded. Motion carried.

Supervisor's County Report:

Supervisor Tuthill stated with the mental health project the concrete is being poured hopefully the foundation will be completed this week. The DPW is working on their three different plans; they have publicly stated they want to design something that will fit in with the neighborhood on Bridge Street although they have no plans yet. Councilmember Tweed asked if there were any public meeting we can attend; Tuthill stated doubtful. There will be public meetings you can watch, comments must be in writing. Tweed stated she appreciates that they want the new building to blend in to the surrounding community, although it would be nice to have input from the community. Tweed stated it would be nice for the community to know when this meeting will occur as they may want to attend; she questioned if BOE will be in there. Supervisor Tuthill stated no they will be in the former Decker building. Supervisor Tuthill announced he has been invited to a meeting at Saputo on the 16th to go over issues with the expansion and problems with the sewer line, village sewer plant. The mayor and the deputy mayor will meet also with Tuthill and members of Saputo to see how to fix some issues. Tuthill also announced he did get a letter from the O'Connor Foundation regarding the submittal of the grant request for refurbishing the truck, it will be considered for their September meeting. Councilmember Cairns asked if the grant is approved are steel flatbeds hard to come by; Evans stated no last he had heard. Councilmember Krzyston asked if this was the same truck that had the oil leak now. Evans stated no that's the heavier duty flat bed; the one we put the flatbed on last year.

Abstracts:

A motion was then made by Councilmember Cairns to approve Abstract No. 009- 2020 Accounts A-SF Voucher No. 00299 – 00340 = \$251,526.27, Account TA Voucher No. 00160– 00162 = \$9,638.56; total vouchers \$261,164.83. Councilmember Tweed seconded the motion. Motion carried.

Adjourn:

The clerk asked about setting up budget workshops; Tuthill stated the bookkeeper was trying to get the budget worksheets done tonight and he would like to have them back by the 18th if possible; hopefully the departments have been working on their expenditures already. Workshops are scheduled as follows: October 2nd at 5:30, October 15th at 5:30 and October 29th at 5:30. A motion to advertise the workshops was made by Councilmember Cairns and seconded by Councilmember Tweed, motion carried. Tuthill stated a public hearing to override the tax cap was necessary; with a motion by Councilmember Viafore a public hearing is to be scheduled and advertised for October 13th at 6:45pm to override the tax cap levy. Councilmember Tweed seconded the motion; motion carried the clerk to advertise public hearing.

A motion was made to adjourn was made by Councilmember Viafore at 7:54pm with Councilmember Tweed seconding. Motion carried.

Respectfully submitted,

Elsa Schmitz

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Town Clerk, Town of Delhi