

**TOWN OF DELHI
BOARD MEETING
June 9, 2025
6:00PM**

Supervisor Boukai called the meeting to order at 6:00pm.

Those present:

Councilmember's: Margaret Baldwin, Matt Krzyston, Josh Morgan, Christina Viafore
Highway Superintendent Daren Evans

The Pledge of Allegiance was led by Supervisor Boukai.

Privilege of the Floor:

N/A

Approval of May 12, 2025 Minutes & May 14, 2025 Joint Meeting Minutes:

Councilmember Viafore made the motion to accept both minutes as presented with Councilmember Krzyston seconding. Councilmember Morgan stated he was not present at the May 14th meeting. Motion to approve both minutes carried.

Old Business:

N/A

New Business:

The representative from Delcovery did not attend the meeting. Councilmember Viafore handed out flyers and business cards. The clerk will have them for the public as well as the court.

Supervisor Boukai announced we had received a \$500 donation from the Community Foundation of South-Central New York for a movie night. Councilmember Baldwin made the motion to accept the donation with Councilmember Morgan seconding. Motion carried. The dates of movie nights will be announced.

Committee Reports:

Highway/Machinery: (Councilmember's Baldwin & Morgan) Written report from Superintendent Evans provided to councilmembers. Evans stated there's not much out of the average, typical, road work. We've been lucky to be able to start working some of the dirt roads. Ditch cleaning is all complete on the roads that they are going to oil and stone and then some, they actually got some extra done while they had that four speed loader rented. So we're a little bit ahead of the game there and then fell behind a little bit with the recent weather, we did have a few washouts and a few more pipes to clean out from these two heavy downpours on Thursday evening and then Saturday morning. Saturday morning was worse than Thursday evening. Councilmember Morgan asked any areas substantial, Evans stated Bell Hill, Dick Mason and Rider Hill, Rueben Todd and Federal Hill.

Councilmember Krzyston asked about the Woolerton Street area as he had seen pictures of the area in the village. Evans stated it was due to a culvert above the bridge in the village. It came from everything that dumps off the college. It comes down through there and the pipe couldn't take it and so it went over the road. Adding, that was an extremely large amount of water off that hill. Evans added the town still has a few more pipes to clean out, but we are making progress.

Councilmember Baldwin asked Evans if he had received the quotes on the resealing of the lots discussed last month. Evans stated he had not and will reach back out and get information for the July meeting.

Supervisor Boukai requested a motion to accept the highway report, Councilmember Morgan stated so moved with Councilmember Baldwin seconding. Motion carried.

Personnel: (Councilmember's Viafore & Baldwin): Councilmember Baldwin stated she and Councilmember Viafore will be meeting with Aflac on June 23rd at 10am.

Baldwin also stated she felt that the Daily Star wasn't being utilized and with the cost being over \$300 per year, she asked what the thoughts were. Supervisor Boukai stated she personally did not read it, but if needed possibly there is an online version that is cheaper than the \$360+ per year, she is not opposed to getting rid of it. Councilmember Morgan asked the clerk if her office had use for the paper; she stated the Reporter was the official paper as such they use that paper. Baldwin made a motion to discontinue the paper copy of the Daily Star; Councilmember Morgan seconded the motion and added that we can look into the cost of digital as Supervisor Boukai had stated she could look into the cost of the digital version. Motion carried. The voucher will be pulled and not signed from the June abstract.

Baldwin added she spoke to Court Clerk Toft's as Justice Burkert was unable to be here tonight. Toft's gives a copy of the diversion; Boukai stated she gets it in her packet. Baldwin added they're really working on that so things go smoothly, and then the money should be correct. Their new intern is working out very well, she is a student from the college. She's manning the door now, but she's going to expand her abilities to do other things. Toft's is very pleased. Baldwin doesn't know the status of the doors and the cameras. Burkert always fills them in on all that stuff. Boukai stated Burkert was supposed to be getting costs together.

Baldwin added that Amy is just doing a phenomenal job at the pool. And she thought the guards have started, and the teaching of aerobics is like off the charts. It's just doing extremely well. Pools heated and participation as good. Boukai added Christopher's doing great, keeping her in the loop on everything.

Recreation/Health/Youth: (Councilmember's Krzyston & Supervisor Boukai): Councilmember Krzyston stated the movie screen had arrived for the pool. Krzyston then said we have an issue with the pump and the wading pool, so the kiddie pool doesn't operate right now because of the control drive. He thanked his brother, who's an electrician, who went down he tested everything up until that point. He said, the only thing that can be wrong is this thing and it's been discontinued three years ago. He discussed the options to fix it.

He also thanked Pat Brown, who came today, there was an issue with a leak Christopher told us about that was happening from the main supply line that comes into the pool house. This is how you fill the pool, and it has a relief valve in it, which is a really unique thing. And it was leaking out of the bottom of the relief valve. So he spent some time down there today, opening it, cleaning it, re-greasing different kinds of seals and stuff. Councilmember Krzyston requested that we pay for Brown's services today, outside what was on the abstract. He printed a copy of the invoice for the clerk to input into the abstract.

Krzyston added we purchased a stainless-steel countertop that Boukai found online. It's for the concession building. It's 12 feet long. It's really exactly what we needed. Krzyston also thanked Angelo Krzyston for picking it up.

Boukai said swim lessons and aerobics are rolling now. We had our first classes all last week. She thinks it's safe to say that doing June lessons after school should be something we look into doing on a more permanent basis, because we did have to turn people away because classes were full, and being able to potentially do lessons from three to six instead of four to six, that way we can add extra classes. Amy did get certified this weekend as a WSI instructor, so hopefully that will help for next year. But people want to be outside, so that's why the lessons in June are really popular. She believes we have 37 people that have already signed up for water aerobics, varying from the 10 pack to the 40 pack. It's averaging out to about 35 people, \$3,500 about what we brought in. She has the user agreement from Delaware Academy. She just needs their insurance showing us as additionally insured. But they filled everything out and let us know what they're going to be doing it on the 17th. We will be canceling the morning water aerobics and doing a makeup date on that Friday because they are using the pool from nine o'clock on.

Boukai further added she met with Highway Superintendent Evans today, and she spoke with Sean Leddy. He's given her some phasing ideas that coincide with the grants we're going to be applying for, including

the New York swims grant. She explained to Evans what we were looking to do within the next year, and he will be helping her with the concrete pricing and other things.

Boukai added she wanted to bring up last year we had authorized town employees to take aerobics classes for free. She asked if that is something we are open to doing again this year? She requested a motion to allow all town employees to participate in aerobics for free this summer. Councilmember Baldwin was concerned if employees were taking spaces from paying participants. Boukai said we could change the motion to state that, town employees are the first to get turned away, should the class be at capacity, paying people get priority. The motion was then stated to allow for free aerobics for employees pending classes not being full on those specific days. Councilmember Morgan made the motion with Councilmember Krzyston seconding. Motion carried. The motion included that it was employees only not family members.

Boukai noted that she had gotten confirmation that the town will be getting the two Youth Bureau people paid for, and she has asked about a third for specific things related to the town and village, we were thinking of sharing a person.

Boukai then stated we're doing great on aerobics, the money that we've brought in from swim lessons, from people not living in Delhi, has almost covered, the entire cost to pay for Rebecca teaching those lessons. We're breaking even in terms of what we're paying out and salaries as opposed to what we're bringing in. She thinks there's some other things that we could do to potentially monetize the pool in a way that doesn't affect the open swim, for example, Saturdays and Sundays, we open the pool at one o'clock from 11 to one. That could potentially be a time we rent it out for a birthday party. We would need two guards there at minimum, provided there's only 25 swimmers, because we can get away with one guard with 25 swimmers, and then they could just rotate for those two hours. If they want to invite more people, then we would have to charge them additional fees for that. It's definitely one way that we could monetize it. Some ideas for next year for aerobics, instead of a punch card for like, 40 sessions, you'd pay a little bit more, and you would just come to any class the entire summer. So instead of 40 sessions for \$200 it would become the whole summer for \$250 and then maybe we get 10 or 15 people that do that, and that's already paying for people's salaries, and anything on top of that is now helping offset the rest of costs.

Boukai brought up a cover for the pool. It can save a ton of money. She has been looking into pool covers. It would be the responsibility of the lifeguards each night to do that, as she is sure we're losing heat at night. They don't seem to be that expensive. She believes that's something we should look at. The council discussed types of covers

She added because of the success of June lessons, she is going to work with John K. to see what SUNY is offering in September, if we can create one more swim lesson session in September that's outdoors when it's still nice out. That could be another way that we expand our offerings and could increase it now that Amy has her WSI. She is definitely open to more ideas about how to monetize things, with the exception of not having some kind of cash box at the pool where we're collecting \$2 at a time, because that just seems like a nightmare. She stated someone had also mentioned having a "Delhi only swim" in the evenings, where residents could come in at seven to eight after we do water aerobics, and it's only open to, Delhi families, and we are getting a lot of other people, but we're not monetizing that.

Economic Development/Shared Services: (Councilmember Morgan & Viafore): Viafore stated no report. Councilmember Baldwin said when is the next joint meeting as we are already doing that kind of stuff. Boukai said it's on September 23rd. She then asked if Viafore and Morgan could reach out to the shared services committee, as she is 80% complete with the RFQ for the comp plan. She's writing it now as if it's just the town, but if the village is going to want to participate in that, then we need some kind of commitment from them. Then she can quote it to where it's town only or joint, and we can get two, two bids from anyone that fills out the RFQ, and her goal is to have that finished by the end of this month, so we could have all of the bids in by the August meeting. That gives people six weeks to fill it out.

Buildings/Codes: (Councilmember Morgan & Krzyston): Councilmember Morgan stated they had gotten an updated gutter estimate. He did not have the original estimate on him from Gutter Experts, which was pretty high, but he did get an updated one from Guardian Seamless Gutters which came in at \$10,933. The

other (Gutter Experts was around \$16,000 to \$17,000). We needed to do an update because of snow breaks and a metal roof with the gutters. This quote did not have them included, but now they are, and it's still quite a bit cheaper. He asked Evans if some sections of the roof have it over the doors; Evans said yes, when they put the new roof on, they had some on. Evans was not sure if the drilling was at the proper locations. Morgan added the length of the snow rail for 228 feet is \$1,288. if we had to double or triple that, it wouldn't be that terrible. It would still be under what the other bidder quoted us. Evans asked did that include on the back side of the building, Margan said yes, all the way around it, which it has to keep the warranty. Morgan will reach out to them and get an updated quote as they are only good for thirty days and we can vote on it at the July meeting.

IT: (Councilmember Viafore & Krzyston): Councilmember Viafore stated our website is now “.gov” and is active, we did keep “.com” because people are used to the “.com” we will keep it for awhile even though it will re-route you to the “.gov”.

Supervisor Boukai stated she received pricing from ISD on a Samsung tablet for the highway garage so that they can clock in. It's \$250 for the tablet, and I want to say like \$25 for the protective case for it. She will double check if that case is something that can be mounted, or if we need to get a mount as well. She wants to go ahead and purchase the tablet and the case and the mount. We will use the same program that the pool uses. And that being said, what they offer now is a lot more robust than what they were offering last year, which of course, means then the price tag is higher. It's still reasonable for each department as the way they do it is by location. So the pool is one location, the highway garage would be one location, and the town hall would be a separate location for hourly employees. Although she thinks we could combine here and the highway garage, just because they're so close together, and do a geo fence around this place, and then just do the manual clock in around there. She believes the cost is \$60 a month but will get back to the council on exactly how much it is. Councilmember Baldwin made the motion to approve the purchases with Councilmember Viafore seconding motion carried. Supervisor Boukai questioned Viafore if she had heard anything about laptops from the college. Viafore stated she should know by the end of the month if they were going to donate any.

Supervisor Boukai stated there are still several piles of mulch at the playground, the highway department spread about six to eight piles in the playground. She had asked the current landscaper to price out what he would charge to spread everything and spread stuff around the trees. It was breaking down to \$85 an hour a person. There are two ideas that we had. We request anyone that might be interested in working for the town at \$20 an hour, Boukai will work with the bookkeeper to see what category we need to put them in. They could spread mulch and could do some of the odd things we need done, around the pool. Boukai stated she also reached out to Highway Superintendent Evans to see if any of the highway employees might be interested, because even paying overtime for the highway guys is cheaper than paying the landscaper by 50%; if we just want to get it done and not think about it, we could probably see if anyone wants overtime in the next couple weeks. Evans stated he would check with the employees. She would like to hire some people, even if it's students that just want summer work at \$20 an hour, to do some of that manual labor that we can't seem to get volunteers for. Boukai asked if Laura Yambor (Delaware County Youth Bureau) might be able to get a third person, but that person might be already utilized in another way. If we do get a third person with the Youth Bureau, that's something we could have them do and work with whoever we might hire, that's more like an adult. She would like to advertise or just put it through word of mouth. She wanted to see if we could find some people that are willing to fill out a job application at \$20 an hour to do some manual labor. The council discussed the job title and work to be completed. Councilmember Baldwin thought possibly we could have someone work out front of town hall in the flower bed also to clean it up. Boukai stated she would reach out to the person that helped with the trees at the pool/playground and see if he had any ideas.

Councilmember Morgan wanted to add that on the code enforcement for the zoning committee. They are about two thirds of the way through the codes. Usually it takes, like, a year to get through all this, but they are doing good. Boukai added she had talked to Kent Manuel this morning, and had let him know that if there's anything that is coming down the pipeline that might be better benefited by us looking at certain sections of the zoning code individually and approving those separately from the full revision, knowing that those are components of the full revision, maybe we want to review them beforehand. Especially things related to

housing and increasing housing. She told him that he's more than welcome to share that with us prior to the full document being finished. Morgan said we are probably three-fourths of the way through it. There is nothing substantial but there are some good changes in it.

CODES Monthly Report:

A motion was made by Councilmember Krzyston to accept the Code's report for May 2025. Councilmember Morgan seconded the motion. Motion carried.

Justice Court Report:

Councilmember Krzyston made the motion to accept the Justice Court Report for May 2025. Councilmember Morgan seconded the motion, motion carried. Boukai stated we had 11 diversion completions, and Judge Burkert sent his update via email. If there's any questions for him, just reach out directly. But it was pretty straightforward. Boukai stated she did put a spreadsheet up on the drive showing all the diversion information.

Clerk's Monthly Report & Tax Report:

A motion was made by Councilmember Krzyston to accept the May 2025 Clerk Report, seconded by Councilmember Viafore. Motion carried.

Supervisor's Financial Report:

Supervisor Boukai stated she sent the council all the class investments for through the end of May, we are at about \$52,000. All of the CDs will be maturing at the end of this month and before the next meeting. She will let the council know where rates are. She further stated we will have budget amendments for July that will be through May, and she will be emailing them to the council. There is nothing out of the ordinary, the concession stand was over because of all the improvements that were made, the grant will be applied to it. She believed there were about five different things.

Supervisor's County Report:

Boukai stated in terms of the county, the homeless shelter has not been furnished yet. At one of the prior meetings, she brought up to Keith that maybe we should contact SUNY and see if they have any leftover furniture, or furniture that they're getting rid of that could outfit the shelter, since it needs to be, like, super durable. Boukai made that connection, and it sounds like they're getting a decent amount of stuff that SUNY is getting rid of that will end up at the shelter. Keith will make that announcement later in the month, she believes everything from mattresses to some beds. She believes that contact will be good for our future things also, because they'll need to cycle through things somewhat regularly.

Abstracts:

Councilmember Morgan made the motion to approve Abstract #006 – 2025 Accounts “A-SF” Voucher No. 00165 – 00280 and Account “TA” Voucher No. 0033, removing voucher #251 for The Daily Star (\$369.00) and adding an outside of abstract voucher #281 payable to Pat Brown for work done on the pool at a payment of \$95.00. Revised total vouchers submitted \$160,354.65. Councilmember Krzyston seconded. Motion carried.

Executive Session:

A motion was made by Councilmember Krzyston to enter into an executive session for the employment history of a particular individual at 6:47pm. Councilmember Viafore seconded the motion, motion carried. Code Enforcement Officer Dale Downin arrived for the executive session.

A motion was made by Councilmember Krzyston to exit executive session with Councilmember Viafore seconding at 7:25pm. Motion carried.

Adjourn:

Upon returning to the regular session the following was motioned upon:

A motion was made by Councilmember Viafore to accept the resignation of Code Enforcement Officer Dale Downin effective 12/31/25. Councilmember Krzyston seconded the motion, motion carried.

A motion was made by Councilmember Viafore to hire the following lifeguards:

Emmett Ward	Lifeguard II	\$17.00
Cameron McConnell	Lifeguard II	\$17.00
William Mokay	Lifeguard II	\$17.00
Mason VanNostrand	Lifeguard I	\$16.00
Leo Sheffield	Lifeguard I	\$16.00
Jacke Yorke	Lifeguard II	\$18.00
Andrew Flasch	Lifeguard II	\$18.00

Councilmember Viafore seconded the motion. Motion carried.

Councilmember Viafore made a motion to adjourn the meeting at 7:31pm, Councilmember Krzyston seconded. Motion carried.

Respectfully submitted,

Elsa Schmitz

Elsa Schmitz, Town Clerk
Town of Delhi