

**TOWN OF DELHI
BOARD MEETING
May 13, 2024
6:00PM**

Supervisor Boukai called the meeting to order at 6:00pm.

Those present:

Councilmember's: Margaret Baldwin, Matt Krzyston, Christina Viafore

Absent: Councilmember Josh Morgan

Highway Superintendent Daren Evans

Town Historian: Marianne Greenfield

Town Justice Mat Burkert

Residents: Kim Cairns, Amy Randall, Jon Crider, Bill Cairns, Elizabeth DeFalco – The Reporter

The Pledge of Allegiance was led by Supervisor Boukai.

Privilege of the Floor:

Town resident and former Councilmember Bill Cairns discussed the mowing of the town properties, Supervisor Boukai stated bids would be opened this evening. Cairns then stated it has been an agreement since the pool was opened that the town would have the speed bumps in place by April 15th on the road past the baseball field. They are not yet in place; Councilmember Krzyston asked if they were in the possession of the town. Highway Superintendent Evans stated there are large potholes in the area that need to be filled, as it's Legion property he has held off on putting the bumps out. Supervisor Boukai understood. Cairns stated there were issues over the speed bumps with the legion and he would hate to see the board go backwards not putting them out as they had wanted them out. It was one of the contingencies allowing the town to use the road.

Approval of April 8, 2024 Regular Monthly Meeting Minutes:

Councilmember Krzyston made the motion to approve the April 8, 2024, minutes as presented, Councilmember Baldwin seconded the motion. Motion carried.

Old Business:

Supervisor Boukai stated that the RS 2417-A Standard Workday Resolution would be continued to be tabled. The resolution will be presented at the June meeting.

Supervisor Boukai turned the floor to Councilmember's Baldwin and Viafore to discuss the travel policy for the town. Viafore discussed the travel policy she and Baldwin created and the form that goes along with it, which will be completed by the individual along with the request. Supervisor Boukai stated the intent of the policy was the board was having a budget amendment this month as the training for herself and the board put them over the budget. This policy will help them budget for next year, estimating people's training and expenses when they come in requesting the training. We know the cost of the training but when you add all the incidentals that can get a little unclear. The policy makes things clear and how the town follows the GSA rates. As there were no questions regarding the policy and request form, she requested a motion to approve both. Councilmember Krzyston made the motion to approve both with Councilmember Baldwin seconding; motion carried. Boukai thanked both Baldwin and Viafore for their time working on the policy.

Councilmember Baldwin asked what policy they should tackle next; Boukai stated as Councilmember Morgan was not there this evening and Councilmember Viafore will be missing a meeting later this summer a virtual meeting policy so that if someone is sick or out of town, they still could attend the meeting. She further stated parameters definitely should be put on how many times a year that is permitted. Baldwin stated she called the Association of Towns to understand it and what parameters are needed as elected officials. Boukai stated she believed if held virtually there are a couple of things that need to be done for the public as well. Boukai stated she is open to other ideas as well and the goal is to have everything in place by the end of the year.

New Business:

Supervisor Boukai introduced Marianne Greenfield, Town Historian. Greenfield stated she is excited about her next project; from 2025 to 2033 it's the 250th anniversary of the Revolutionary War. She has been trying to come up with a plan as all the municipal historians are trying to come up with projects. When she was on her quest for a project, she got a book from DCHA called "Delaware County War Papers" it names every Revolutionary War veteran from Delaware County and whether they received a pension or not. This is what she would like to focus on. There is a conference regarding the Revolutionary War being held in Fort Plain which is a three-day conference. Greenfield would like to request going for one day with overnight accommodation and meals from June 14th and 15th. The cost for the conference is \$140 with the room being \$130, mileage and food. Greenfield is thrilled with the project. Supervisor Boukai requested a motion to approve Greenfield's request; Councilmember Baldwin made the motion to approve the request with Councilmember Viafore seconding. Motion carried. Baldwin asked Greenfield to come back and tell the board about the conference.

Supervisor Boukai announced there were two bids for lawn care they are as follows:

- Mountain View Property Management - \$160 per mowing
 - \$50 – Town Hall
 - \$30 – Highway Garage
 - \$80 – Pool/Playground
- Delhi Area Landscaping - \$325 per mowing
 - No breakdown

The council discussed the bids and Councilmember Viafore made the motion pending clarification that the brick building (concession stand) was included in the bid price from Mountain View, which Supervisor Boukai was instructed to contact and verify. The bid would be awarded to Mountain View. Councilmember Baldwin seconded the motion. Motion carried.

Supervisor Boukai announced the town had received a donation from the Delhi Dolphins Swim Team for \$136.99 for the pool. She thanked them for thinking of the pool. She requested a motion to accept the donation. Councilmember Viafore made the motion to accept the donation with Councilmember Krzyston seconding. Motion carried.

Supervisor Boukai announced that the Board of Assessment Review will be meeting and the dates to hear complaints. The information is on the town's website and has also been advertised.

Supervisor Boukai stated that she had spoken with Village Mayor Jeff Gearhart regarding highway school which Highway Superintendent Evans will be attending. The village will pay half the schooling and is requesting the town pay the other half. Evans provided the council with information stating it covered modern day standards, the village will bill the town for half the fees. The dates of the training are June 3rd – 5th. Councilmember Viafore made the motion to approve Evans attending the training and paying half to the village. Councilmember Krzyston seconded the motion, motion carried.

Supervisor Boukai announced we had the Coalition of Watershed Towns Executive Committee Ballot. She presented the names for the board to vote upon. She felt that she could not be on the committee as she was going to be appointed to the Delaware Opportunities Committee and felt that as Councilmember Viafore was on the ballot already to be an alternate we would be represented. The board agreed to vote for Glen Faulkner Town of Middletown, Wayland (Bud) Gladstone Town of Andes and Edward Snow Mayor of Walton as the three regular members. As alternates the council chose Jeff Gerhart Mayor of Delhi, Will Outsen Town Board Member-Meredith and Christina Viafore Town Board Member-Delhi. The clerk will return the ballot. Motion to approve the appointments was made by Councilmember Krzyston and seconded by Councilmember Baldwin. Motion carried.

Supervisor Boukai announced the town had received a Proclamation Request which met the guidelines of having 53 of the required 50 signatures which have been verified by the clerk's office. She turned the floor over to Amy Randall who requested the proclamation. Ms. Randall read the accompanying letter to the council which stated "Pride month is celebrated in June to honor the Stonewall riots of 1969. These riots were led by Marsha P. Johnson, a transgender woman of color who fought back against police brutality and discrimination. Since then, Pride month has become a time for celebration, education, and advocacy for LGBTQ+ rights. By proclaiming June as Pride month, the Town of Delhi would join other cities across the country and countries worldwide, showing support for the community. This proclamation would also help educate people about LGBTQ+ issues and promote acceptance and equality. Please consider this petition with an open mind and heart. It will send a resounding message that all people deserve respect regardless of sexual orientation or gender identity." Boukai stated with this being said, all the criteria has been met and requested a motion to accept June as Pride month in Delhi. Councilmember Krzyston made the motion that the request complies with our policies therefore it is accepted. Councilmember Viafore seconded the motion. Councilmember Baldwin stated it doesn't change her position as the council is only acknowledging the request meets the criteria. But she stated it is already nationally recognized and she is struggling. She felt Ms. Randall spoke eloquently with passion and energy. She had a couple of questions; she asked if Randall had plans to celebrate, educate and advocate locally to make the month stand out to bring awareness. Randall stated the people of Delaware County Pride have a lot planned for the month of June, they would be much better to speak to. She was doing it on a local level because it affects her locally and that was her only point to make sure that it was something that we talked about. Baldwin stated her problem is as a councilperson and it being a piece of paper she wanted to follow through and see if these things were actually happening; as a person Baldwin sometimes over supports Randall but as a councilperson an elected official, she is having trouble but personally she embraces it. Randall said it's an interesting question, it's something that came up a lot when she was going around with the petition (she noted she learns so much when she carries petitions). Randall said this may be Baldwin's concern as this was a concern for many people which was "why do we have to single out the LGBTQ+ community; what is it about it that requires something special." Randall asked if that was Baldwin's concern; Baldwin stated well also another concern is that there seems to be so much concentration on division and she wants to see things that turn it into a positive uniting situation, and she keeps seeing more and more of in this day and age, all of our differences when we are all human beings. We have a lot in common and we need to support each other. She feels she is the old one on the board, but she just thinks we need to work harder to bring us together. Randall said yours is exactly what I heard from pastors, queer people I heard exactly what you are saying from a disparate group of people, and she finds it to be fascinating because to her it is indicative of progress; that's the first thing. But the other part of it is it assumes that everyone is treated equally but they are not. She further stated just today she had to remind three eight grade boys in her class that the word "faggot" was not allowed to be spoken in her class. So, there is a lot of education that still needs to happen and there are a lot of queer children that heard that too who may now be a little bit more afraid then they were this morning of being in school. Any marginalized group

needs the protection of the people who are not marginalized so that they can feel safe and seen and part of rather than constantly being separated out; not separated out as celebrated but separated out as bad or less or other than. Randall stated she is all for unity but there must be a moment that we have to understand unity has to happen with love; unity has to happen because we all see each other as human beings but right now we don't. Someday we will as long as people like Randall keep talking and talking about it. Drawing a line in the sand as to what is acceptable and what is not; it is not acceptable to use that word in her presence.

Councilmember Krzyston said he believed what Councilmember Baldwin was saying was the proclamation was one thing but was there something that was going to happen beyond that because as a town board we are acknowledging, yes, we recognize this but, is it empty. Baldwin said yes, we do this, and it goes by the wayside, and nothing shows for it, she would like to see progress. Krzyston said we as a board are not committing to do anything, he gets where she is coming from. Randall interjected this is a wonderful first step, the fact that there doesn't have to be something now last year it was kind of a struggle; this year there is a process by which to get a proclamation. Now we understand how to do the proclamation process next year we will have a more streamlined way to get the signatures we need to get so that we can also talk about what we should add. She isn't going anywhere she imagines we will be hearing from her every year.

Councilmember Baldwin said sounds good because you do speak very eloquently; you may have to give me another year but I'm with you. Randall said she was a very patient woman.

Supervisor Boukai then asked for a motion to approve June as Pride Month. Councilmember Krzyston made the motion that the Proclamation met the criteria of the town and Councilmember Viafore seconded the motion. Councilmember Baldwin was opposed. Supervisor Boukai voted yes also; motion carried.

Committee Reports:

Highway/Machinery: (Councilmember's Baldwin & Morgan) Written report from Superintendent Evans provided to councilmembers. Evans stated there is no shortage of road work. Roads have been worked on and the ones that have been worked have received calcium chloride for dust control, we have done a lot of ditch cleaning. Rock stabilization walls have been built on Dick Mason and the last cross culvert was just changed we will be starting to apply gravel to that on Wednesday or Thursday weather pending. There is a cross culvert replacement scheduled on Federal Hill #1 for Wednesday or Thursday weather pending. The road will be closed from 8:00am – 2:00pm. Both will be on NIXLE. Large amounts of stone are and will be delivered for paving and oil/stoning for the next several weeks. On a bright note, he added the state budget passed and we received our CHIPS funding allotment for this year which will be equivalent to what it was last year.

Councilmember Baldwin stated she had met with Evans, and they have accomplished a lot, machines go down and they have an excellent mechanic, things get taken care of. She believes we are in great hands. Supervisor Boukai requested a motion to accept Evan's report. Councilmember Viafore stated so moved with Councilmember Baldwin seconding. Motion carried.

Personnel: (Councilmember's Viafore & Baldwin): Councilmember Viafore stated they have the job description complete for the cleaner, she asked if there were any questions. Supervisor Boukai stated it was great and she was submitting it to civil service, he will be called a laborer. Councilmember Baldwin asked if we could keep his title Cleaning Service Provider as she felt it was more respectful than laborer. Boukai stated yes, it is only for civil service purposes that it is coded as such. Baldwin stated the cleaner contributed with what he does and submitted his certificate of liability. Both Baldwin and Viafore agreed he does a good job. They are working on policies. Supervisor Boukai requested a motion to approve the job description for "Cleaning Service Provider." Councilmember Krzyston made the motion to approve with Supervisor Boukai seconding. Motion carried.

Town Justice Burkert asked if the town could have the carpets shampooed. He further noted the cameras have been installed and Mr. Brown will be coming back possibly next week to do the doors. Supervisor Boukai discussed the carpet cleaning; it was noted that in the past the cleaner has done it given extra hours. The clerk will follow up with him.

Recreation/Health/Youth: (Councilmember's Krzyston & Supervisor Boukai): Supervisor Boukai wanted to acknowledge the Town Dog Control Officer Chris Bodo, we were alerted from Facebook and phone regarding dog feces at the playground and dogs at large. DCO Bodo put a sign up at the playground that no dogs are allowed in the children's playground. He went above and beyond.

Boukai also stated we have nine or ten lifeguard applicants, next Wednesday Mr. Shady, Dusty, John, and herself will be taking the pool cover off, after that occurs Kennedy will be coming to service the heater. The propane has been delivered and while there Kennedy will also give us an estimate on installing the outdoor plumbing for the shower since the spicket is already there this should occur next Thursday. Boukai said Dusty and she will go over what chemicals should be needed to get started, there is some chlorine already there. The room is tight now but once we can dump them in the pool it will be much better.

Councilmember Krzyston announced a suggestion was made about bringing back arts and crafts which happened forty years ago when he was gluing popsicle sticks together, so he has identified someone at the library who is famous for doing their children's programs; she is willing to lead this for us this summer. We are just developing the scope and figuring out the best times of days it will be, but it will be advertised as an event probably four times throughout the pool season. Possibly on a Saturday afternoon, parents can bring their children, it will be excellent. He didn't want to name the individual as they have not formalized an agreement but there is no one better.

Councilmember Baldwin stated the chemical door sticks. Supervisor Boukai stated there is a camera now on the concession stand and they recognized that that camera was off so they will be coming back when we need to move the camera so that we can doublecheck all the sensors. Councilmember Viafore noticed that sensors in the lady's bathroom has been going on and off and we are getting alerts at random hours. Baldwin also stated the handicap chair battery is in the backroom at the town hall and needs to get checked. Baldwin had given her the sensors. The battery needs to be charged from time to time. Baldwin further added we have a new vacuum cleaner for the pool; Boukai stated yes, John has tested it and it's ready to go. Baldwin thanked Boukai for all she does.

Economic Development/Shared Services: (Councilmember Morgan & Viafore): Councilmember Viafore said they are just keeping on with Graydon Dutcher on flood mitigation things. It is on target for next June as they weren't able to get in this year.

Buildings/Codes: (Councilmember Morgan & Krzyston): Councilmember Krzyston stated we had a designer volunteer the design for the concession building next to the pool. Julian Peploe was the designer who volunteered his services, Krzyston wished to have a letter sent thanking him for his services. He further noted his design is being put into reality now; the students at the college took his rendering which included lighting, painting, replacing certain elements and they ordered materials and did some of the work. They put lights in the storage area and installed receptacles in what's going to be the concession area; they have not yet installed the exterior lights which will be in the mini pavilion area. Krzyston noted it looks really beautiful in the rendering and he believes if we can get even halfway there it will be a big success. He noted the students will not be able to finish all the work in this school session and we will have volunteers completing it (professional electricians and painters after the students go home.)

Krzyston stated in the month of April 2024 there were: 9 building permit issued, 14 inspections / meetings, 5 in-office conferences, 1 training attended, 2 c/o letters and he drove 279 miles for town business.

Councilmember Baldwin questioned if that was why the electricity was so high on the concession stand, possibly due to the work. Krzyston noted that possibly with the camera's no-one will be able to go to

the bathroom in the concession stand anymore! Boukai noted the playground and concession stand are off limits to pooping!

Councilmember Baldwin questioned if we needed a new vendors permit for the concession stand, Krzyston stated yes. Supervisor Boukai said we can just adopt the one NYMIR sent us for the facilities use permit, we can adapt it to the concession stand.

IT: (Councilmember Viafore & Krzyston): Councilmember Viafore stated we now have 235 people signed up for NIXLE. We added an email for the planning board and for swim. We are also looking at getting a remote lock for the bathrooms at the pool area. We are investigating it to see if it can be done in a controlled way. Baldwin did have reservations as to damage. Viafore stated with the system we would know and it being as a pilot program if it were to be abused it would be taken away. Baldwin asked if the port-a-jons were still at the Legion; Boukai noted she had not seen any.

Supervisor Boukai updated the board that ISD came and updated the computers so that we could apply for the second tier of cyber security. The first was already in place and with this all being done we will be receiving a subsequent bill for it.

CODES Monthly Report:

A motion was made by Councilmember Viafore to accept the codes report for April 2024. Councilmember Krzyston seconded the motion. Motion carried.

Justice Court Report:

A motion was made by Councilmember Baldwin to accept the April 2024 Justice Court Reports. Councilmember Viafore seconded the motion. Motion carried.

Clerk's Monthly Report:

A motion was made by Councilmember Krzyston to accept the April 2024 report, seconded by Councilmember Viafore. Motion carried.

Supervisor's Financial Report:

Supervisor Boukai stated that she had uploaded everything for the board into the drive. She discussed the budget amendment requests with the board as the overage occurred due to the seminars attended. The board had discussed prior making amendments as they come along instead of waiting for year-end. Councilmember Viafore made the motion to approve the amendments in the amount of \$117.99 with Councilmember Krzyston seconding. Motion carried.

She then discussed she had reinvested for 30 days some of the more cash flow sensitive accounts and showed the board the breakdown via computer projection and explained what will be earned in August. The NYCLASS investments as of today's numbers what we have earned so far. She was proud and excited about that. We have two more CD's renewing at the end of this month and she usually messages Pete Gioffe at Delaware National a couple of days before and he gives her the new rates and we go from there. Actually, in total five will be renewed because the monthly ones will be renewed as well. As the highway department continues to buy gravel the numbers will come down and the bills come in for that. She explained to the board the numbers.

Supervisor's County Report:

Boukai stated she attended the Social Services committee meeting she had the annual report available. She stated the visitation facility is getting furniture in it and will then be ready to be open. They are pouring concrete today for the homeless shelter. She stated next Monday is Mental Health committee meeting day.

As she mentioned earlier, she had been approached to be on the Delaware Opportunities board and will meet next week.

Boukai also noted she had submitted paperwork this morning for the Youth Bureau for two lifeguards. She did other paperwork for other expenses.

Kryston discussed landscaping around the visitation center. Boukai discussed the facility stating it will be well used.

Abstracts:

Councilmember Baldwin made the motion to approve Abstract #005 – 2024 accounts A – DB Voucher No. 00172 – 00212 equaling \$150,843.60. Councilmember Viafore seconded the motion. Motion carried.

Executive Session:

Councilmember Viafore made the motion at 7:05pm to go into executive session for Personnel Matters-Employment History of a Particular Individual, Councilmember Viafore seconded. Motion carried.

A motion to exit the executive session was made by Councilmember Kryston at 8:19pm with Councilmember Viafore seconding. Motion carried.

Adjourn:

The board went directly into regular session at 8:20pm. A motion was made by Councilmember Viafore to hire the following individuals starting June 3rd through September 2nd:

Lifeguard I: Rate of \$15.50 hr

- Emmett Ward
- Eric Blackman
- Brennan Walsh
- William Mokay

Lifeguard II: Rate of \$16.50 per hr

- Angelo Kryston
- Rowan Walsh
- Andrew Flach
- Christopher Dwelyling
- Jack Yorke

Head Lifeguard: \$19.00 hr

- Amy Randall

WSI: \$27.00 hr

- Rebakah Mowers

Councilmember Baldwin seconded the motion. Motion carried. Supervisor Boukai and Councilmember Kryston will contact new hires.

Councilmember Viafore made a motion to adjourn the meeting at 8:35pm, Councilmember Baldwin seconded. Motion carried.

Respectfully submitted,

Elsa Schmitz

Elsa Schmitz, Town Clerk Town of Delhi