

**TOWN OF DELHI
BOARD MEETING
March 9, 2026
6:00PM**

Supervisor Boukai called the meeting to order at 6:00pm.

Those present:

Councilmember's: Simon Purdy, Christina Viafore, Dan Gashler, Josh Morgan
Highway Superintendent Daren Evans
Town Justice Mathew Burkert
Historian Marianne Greenfield
Residents: Jim Smart, Cindie Smart, Daphne Vasilakis

The Pledge of Allegiance was led by Supervisor Boukai.

Privilege of the Floor:

Town Historian Marianne Greenfield said she had donated a booklet she did on the Birdsong Farm history to Richard Lamson owner of the property. She also gave a copy to DCHA, she's going to give a copy tomorrow to Wayne Marshfield, Hamden Town Supervisor and also to the Town of Delhi Clerk. She further stated she has been researching the history of quilting in Delhi. She met with the group at St John's Church, and she's going to follow up with them for a bigger story on everything in September that's their 50th anniversary.

Greenfield then said she would like to ask the village and the town to co-fund a table at the Fair on the Square on Friday, July 3rd. She wants to give away the postcards she found at the village vault and wants to talk to people about the history, things about the Revolutionary War veterans. She would also want to create a pamphlet that talks about the six Revolutionary War veterans buried in Delhi that we've been able to locate. She is working with Samantha Mise (?) on that. Along those lines, she picked up a bronze plaque that George Haynes made at Catskill Castings for Job Sheldon, and he was the focus of her March Old Delhi Yarn. He was a pretty amazing veteran. So we his dome was broken, so we got him a bronze plaque instead. She would like to talk to DCHA as she would like to have the installation of that before the Fair on the Square starts on July 3rd, like in late afternoon, at 4:30 or something like that.

She was invited to attend a meeting, an organizational meeting for the county for what they want to do for the 250th anniversary. She will let everyone know next month how it goes. But she is not optimistic. They want to have a parade on June 13th, she doesn't know as that's not a relevant date, and she feels a parade doesn't really offer educational opportunities.

Greenfield added she was trying to organize a collage of the postcards to Shirley Houck's memory (Village Historian). She doesn't know if that's going to be really relevant to the town, but since she is the town and village historian, then she thought she would let the town know. Adding, she wasn't sure how to make that request, but she knew she would have to present it to Mayor Gerhard. She will get it on the next village meeting agenda then they will talk about it. Timing wise she wouldn't know until April. It'll be a collage of postcards, all of Shirley's postcards, and she thinks they're probably 10 or 11, but they're all at Rachel's Framing right now. She gave an estimate of \$200 so if there needs to be discussion, if Greenfield needs to do something more formal, then she'll hold on to it until Greenfield lets her know if we're going to do it or not.

Boukai asked Greenfield what she was looking for from the town for the postcard issue; was she just looking to present it to the town, similar to like she does monthly as Boukai stated she doesn't know if shared services this is the right word, because, yes, the town and village share her, but we're still, separately paying her. Boukai added she would say that because Houck was a village historian, and because it should probably hang in the village hall, since she was all village related. Greenfield should work with the mayor on this. But if she needs anything from us, just reach out and the town can either directly direct you to the right location, or speak

as a board, if we need to. Greenfield said she will have probably some printing expenses if she gets the table on the Fair on the Square, because she wants to make brochures, she knows how much it costs to make printing from printing the book, so it's not terribly expensive, and she can provide paper so that makes it a little cheaper. Boukai said we definitely can do some printing here. If it's simple, three-fold brochures, we should be able to print them here. Boukai added she can't imagine Greenfield needing more than 500 copies, which is a one ream of paper kind of thing.

Greenfield said she will not have them ready for the county's parade in June. This would be specifically for the Fair on the Square, and it would be Delhi stuff, and not all countywide, unless the county wants her to do the same thing. Boukai responded in terms of Fair on the Square, since Councilmember Viafore is part of the Historical Society and the town, we should see if the historical society wants to participate in it since it's all history based, and maybe the Chamber. Boukai thinks between those four entities, the town, the village, the Historical Society and the Chamber, we should come up with a way to get Greenfield her booth and support her with papers or paraphernalia. Adding we'll kind of work on that internally, and by the next meeting, we'll have something for her so she will know who to contact.

Councilmember Purdy said he was at a meeting a few weeks ago with the New York State Tourism Promotion Association. They're doing a big to do about the 250th anniversary, and there is an opportunity, for towns to submit untold stories for people in the community, and it would be posted on New York State website. Boukai said this is something separate from the NYS Association of Town's which never came through for us. Greenfield will submit the same thing she did earlier, Purdy will forward her the information.

Approval of February 6, 2026 Joint Town & Village Meeting Minutes & February 9, 2026 Town Council Meeting Minutes:

Councilmember Purdy made the motion to accept the minutes as presented with Councilmember Viafore seconding. Motion carried.

Old Business:

Supervisor Boukai stated with regard to the Comprehensive Plan we are at the point right now where we have about six of us got together last week and worked extensively on improving the survey that the consultants had given us as a template. We did work backwards, we wanted to figure out what information we were looking for from this plan, and then create questions that would lead us to that information in a way that allowed us to prior, set priorities and also be able to differentiate between not only the town and the village, since we do have different responsibilities, but also include certain things like the state and county kind of components.

Councilmember Viafore had sent the survey out to the Comprehensive Plan Committee, which is about 10 people, and we've been getting feedback on it. We already got feedback from the consultant. He gave the green light and said move forward. We're tightening that up. Then the other thing that we've come up with is we want to, and Viafore has already done a mockup of a postcard size handout that will have a QR code that people can get to the survey from. We hope to leave this in any kind of local business that are willing to put it by the register, and it'll be here at town hall. We'll have a Nixle alert with a way to get to the survey. We'll do Facebook posts. Peg Baldwin has said she would give out paper copies to anyone that specifically wants a paper copy. We'll have a link from our town website to get to the survey, so we're hitting as many angles as possible so that people can fill out the survey. The goal is 1000 responses, and the postcard is going to serve double duty. The front of the postcard will be, (we got permission to use the I Love Delhi logo.) The front of it will have the I Love Delhi logo and information about the comprehensive plan. And then on the back of it, it has a really nice picture of the Bramley Mountain Fire Tower. And then it'll have information about how someone can sign up for Nixle, because we're still pushing Nixle as our official form of communication, even though we're still going to use Facebook. The nice thing about the postcard is the way it's designed when you cut it in half, like when the comprehensive plan is done and we don't need it anymore, you can cut the postcard in half, and now you just have a Nixle kind of postcard that can be left, that can be given out. We'll be working with the local businesses to put them in their shops at that time as well. The survey is going to close on April

3rd. The other thing that was really important to everyone as the committee was that we wanted to retain all control of the data. Instead of using a "Survey Monkey," where it's like a third party that we kind of have to depend on the consultants to feed us the information. Everything's going to be done through Microsoft, and in real time we will be able to start seeing metrics of the survey. Councilmember Purdy said if they wanted a second set of eyes on it he would like to look at it.

Supervisor Boukai then gave an update on the EPF grant. The contract has now been received that was sent to us the last week of February. She did an onboarding with our grant administrator, who's just outside of Ithaca. She has reiterated to Boukai twice now that this is a complicated grant, so we are working to dot our i's and cross our t's. For the contract itself right now, we have our survey and we have our deed. We do not have a title report. We will order one as there is none in any of the town files. These are all documents for pre contract execution, we'll send everything to Amanda, who's our grant administrator at the state. She filters it for us before she sends it to the state. That way, she's kind of that middle liaison for us. Further stating in terms of money with it. There are some things that we should know, execution of the contract means the exact date when the state signs. So even if we sign it, it's not fully executed yet until the state signs it. That can be up to 60 days. This is a reimbursement grant, so we pay for everything. We need to send them invoices, canceled checks, showing proof of payment, and then we can submit for reimbursement. So that's really going to impact cash flow for especially for some of the bigger purchases or bigger contracts that we're doing. This is something to definitely keep in mind, we'll probably need to either tap into our reserve funds knowing that we're going to pay back the reserve, and it's just for cash flow purposes until we get the reimbursement back. The other thing is the because we have a match, O'Connor is our match and some of the other grants we've received, the parameters for the grant still apply to our match. This means there's a little bit of wiggle room flexibility. But in terms of procurement responsibilities, even though O'Connor is going to be paying for our pool cover, for example, the procurement policies related to this grant are in effect, even though it's O'Connor, because they are a match. So that's something to keep into and take into consideration, too. Boukai hopes to have everything we need to execute the contract by the end of this month at the latest, and she'll get further into it in new business, because there's a couple things there that are related to this, but that's where she is now on the EPF grant.

Boukai announced Councilmembers Gashler and Viafore completed the clerk audit and the bookkeeper audit. Viafore stated everyone keeps good records here, Boukai added we have checks and balances.

New Business:

Supervisor Boukai announced we will need to bid for the hauling fees for diesel fuel, heating fuel and grit. Along with that bid we will need to bid for mowing the town's properties. She requested a motion to advertise for two weeks both bids. The clerk will send Councilmember Viafore the advertising so she can do a NIXLE for the bids. Councilmember Viafore made the motion to advertise with Councilmember Morgan seconding. The clerk to advertise both bids for two weeks each. Highway Superintendent Evans will provide the amounts for the clerk for the hauling of grit.

Supervisor Boukai then brought forth Resolution No. 003 of 2026 the EPF Grant Contract. This is formally acknowledging that everyone all knows that we have received the grant, and we are going to enter into the contract for that grant.

TOWN OF DELHI
RESOLUTION No. 003 of 2026
Environmental Protection Fund Grant
West Branch Recreation and Aquatics Center Phase III Improvements
March 9, 2026

Resolved, that the Town of Delhi applied for financial assistance from the New York State Office of Parks, Recreation and Historic Preservation ("OPRHP") under the **Title 9 of the Environmental Protection Act of 1993** for the purpose of funding the development of Town of Delhi West Branch and Aquatics Center Phase III Improvements.

Resolved, the Town of Delhi is authorized and directed to accept these grand funds in an amount not to exceed \$469,569.00 for the project described in the grant application;

Resolved, the Town of Delhi is authorized and directed to agree to the terms and conditions of the State of New York Contract for Grants (“Contract”) with OPRHP for such development of Town of Delhi West Branch Recreation and Aquatics Center Phase III Improvements.

Resolved, that Town of Delhi is authorized and directed to agree to the terms and conditions of any required deed of easement granted to OPRHP that affects the title to real property owned by the municipality and improved by the grant funds, which may be duly recorded public access covenant, conservation easement, and/or preservation covenant; and.

Resolved, that the governing body of the municipality delegates signing authority to execute the Contract and any amendments thereto, any required deed of easement, and any other certifications to the individuals who hold the following elected or appointed municipal office and employment position titles: Town Supervisor and Director of Grants Management.

The clerk then did roll call:

	Aye	Nay	Absent
Supervisor Boukai	<u>X</u>	_____	_____
Councilmember Purdy	<u>X</u>	_____	_____
Councilmember Morgan	<u>X</u>	_____	_____
Councilmember Viafore	<u>X</u>	_____	_____
Councilmember Gashler	<u>X</u>	_____	_____

With all Councilmembers and Supervisor voting yes, the clerk will provide a signed sealed copy to the Town Supervisor for filing.

Supervisor Boukai then brought forth Resolution No. 004 of 2026 explaining this resolution was authorizing project commencement. This is for the fitness court, so there'll be a little finagling here for her. Our grant for the fitness core is \$40,000 the remaining balance of that is \$135,000 which is coming from the EPF grant. \$130,000 of that is coming from the EPF grant, because the price went up \$5,000 between when she bid out everything and 2026 the grant is, quote, unquote, authorized through the end of this month, but because we won't have contract execution with the EPF until sometime, who knows when in the future, this resolution is letting the funders, which is the National Fitness Campaign, know that we all are aware that we have applied for this grant for \$40,000 that we are going to purchase this when we are able to and that is what the 90 days of successful execution of the EPF grant contract. This is one example of where cash flow is going to be important because, we send a PO to them, they bill us, they fabricate or whatever. It takes about three weeks for this to ship. We have a net 30, meaning 30 days from our PO is when we owe them the money, but we can't submit for reimbursement until we get the check and everything else. Boukai stated she is not too worried about it as we have the reserve funds, and we have money and accounts that we can move around if we need to. But again, we have to front it before we get repaid. This resolution is basically just authorizing us to purchase it, and asserting that everyone on this board knows that this is the path forward with the National Fitness Campaign. Boukai then asked if anyone on the council had questions, Councilmember Purdy asked if this included installation? Boukai stated no, just the physical fitness equipment itself, they do have preferred contractors for installation. This does not include the concrete pad. All of that, though, is included in the EPF grant. Resolution No. 004 of 2026 presented:

Town of Delhi
Resolution No. 004 of 2026
AUTHORIZING PROJECT COMMENCEMENT, ALLOCATION OF FUNDS, AND CONDITIONAL
ISSUANCE OF PURCHASE ORDER FOR THE TOWN OF DELHI WELLNESS PROJECT

WHEREAS, the Town of Delhi (the "Town") seeks to improve public health and wellness through the installation of a National Fitness Campaign Fitness Court at the Delhi Town Park; and

WHEREAS, the Town has been awarded grant funding through the National Fitness Campaign (NFC), MVP Health Care, and the New York State Environmental Protection Fund (EPF) to support the development and installation of this project; and

WHEREAS, the Town Board has determined that the acquisition of the necessary equipment and services is in accordance with the Town's Procurement Policy and the requirements of the supporting grant programs; and

WHEREAS, the total procurement cost for the equipment and associated programming is **\$135,000**,

WHEREAS, the Town of Delhi understands the scope of this project includes the installation of a concrete pad, as well as the assembly of the Fitness Court, both to be completed by separate vendors external to the National Fitness Campaign.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. **Project Authorization:** The Town Board hereby authorizes the Town Supervisor to proceed with the Fitness Court project at the Delhi Town Park, including the procurement of equipment and services from the National Fitness Campaign (NFC).
2. **Conditional Purchase Order Approval:** The Town Supervisor is authorized to issue a Purchase Order to the National Fitness Campaign in an amount not to exceed **\$135,000** within 90 days of the successful execution of the New York State EPF Grant Contract, and upon written approval of procurement requirements being met from the Regional Grant Administrator (RGA) as required in the grant contract.

The clerk then did roll call:

	Aye	Nay	Absent
Supervisor Boukai	<u>X</u>	_____	_____
Councilmember Purdy	<u>X</u>	_____	_____
Councilmember Morgan	<u>X</u>	_____	_____
Councilmember Viafore	<u>X</u>	_____	_____
Councilmember Gashler	<u>X</u>	_____	_____

With all Councilmembers and Supervisor voting yes, the clerk will provide a signed sealed copy to the Town Supervisor for filing.

Supervisor Boukai then brought forth a contract also relating to the EFP grant from Delaware County Planning. This contract will have them get us to the point of an RFP for the EPF grant. When Boukai submits our contract execution forms, she needs to submit an updated budget. It doesn't change what we're going to get in terms of funding, but it will let them see where things might have changed in terms of allocation. One of the components she's going to be putting on the budget is showing that the county is charging us \$6,000 for the contract. This fee is estimated to be 10% of the actual cost of services, it's a \$60,000 contract. For \$6,000 it matters to the state, because they want to know what the contract and what the project cost is in real dollars, not just what they gave us in terms of grant funding. She'll be moving some of this on our budget sheet just to show that. But that's more of an internal issue, it doesn't really affect the money or anything like that. This is from Sean Leddy, and he has some of the documents to start. He wanted to do a kickoff meeting sometime in the next couple weeks, but this is the first step of that. She then requested a motion to sign the contract with county planning as there were no questions from the council. Councilmember Viafore proceeded to make the motion

for Boukai to sign the contract with Delaware County Planning with Councilmember Morgan seconding. Motion carried.

Boukai then announced she and Councilmember Purdy had met with Amy Randall regarding the pool last week, and it looks like we're going to be like solid for lifeguards and WSI, but she still definitely wants to advertise, because we're dealing with young people. Anyone that has worked with us in the past is going to be given an email with that the county application that everyone has to fill out every single year to be hired by us. That'll be the indication that they're interested in the position. That way, we can kind of gauge how many more guards we might need, or if we're good without hiring more guards. Boukai then requested a motion to advertise for two weeks. Councilmember Viafore made the motion with Councilmember Purdy seconding. Motion carried. This will also go on the town website, Nixle and social media.

Boukai then stated a board member from another town had reached out about open meetings law training, and she had found someone through the state although Boukai wasn't sure how she found this person. The state offers free training for municipalities and for the general public, both on open meetings law and foil, and she had reached out to Boukai to see if it was something we might want to do. Boukai told her absolutely, so what we are thinking, and this will require kind of re advertising, but May 11th, tentatively or pending board approval. 5:00pm to 6:30pm we would have open meeting, law training, and then our town board meeting would occur at 6:30 right after that. The second training session would then be June 8th, again, our board meeting date, we would have foil training from 5:00pm to 6:30pm and then our town meeting would occur right after that. Both meetings would be open to the public, and there is a virtual component, she said, so that we can be recording her via a zoom that we could probably set up, or have her set up on our behalf, so that people could attend virtually as well. Boukai thought it was important, not only for any clerks that want to come, adding since Schmitz was head of the Clerk Association she could invite them, and any board members from any other town, any public officials, or just anyone that's a resident that's interested in learning kind of what a foil would entail, and what your rights are in terms of timing for foils, and then open meetings law as well. Further stating it's all free from the state, and so I would like to authorize her to come and do the training 5:00pm to 6:30pm Monday May 11th, and Monday June 8th. What this will entail, though, is because we're going to need to one change our meeting time that day, and because there's potentially more than two of us that are going to show up at one time, we will re-advertise May 11, 2026 and June 8, 2026 to include the new time for the town meeting, and that this is like a public meeting. Boukai requested a motion to advertise the meeting date and time along with the training open to the public. Councilmember Gashler made the motion to advertise the information with Councilmember Viafore seconding. Motion carried.

Committee Reports:

Highway/Machinery: (Councilmember's Gashler & Morgan) Written report from Superintendent Evans provided to councilmembers. Evans stated he had two updated quotes for the building. The two building improvements that we had already been budgeted in for are the replacement of the garage door openers and the updated quote on that is \$19,200. The total budgeted line is \$60,000. And both projects come to \$56,000. And the updated for the boiler, because of an increase of the product itself and shipping is now \$37,304. This includes removal of the old boiler also. Boukai asked if they had been here to make sure Evans stated yes, they have been our supplier and maintained the unit. Councilmember Morgan asked what else Evans had in there that he thought needs to get done building wise? Evans stated there's going to be a few minor things as we go, meaning minor as door locks and a few doors and stuff like that. Nothing significant at this point. Those were the two big projects; Evans noted the door openers were original from 1988. They then discussed the doors which were quoted.

Evans then noted that Kiffs were supposed to get back to him on the boiler but Ian wasn't available, and they were quite sure that they didn't need a down payment from the town, since we've always been right next door. Boukai stated the only thing she's concerned about this point now is it's over our threshold, because so she thinks we might need to put this out to bid. That's what Evans wondered on this also. Boukai said just to be safe, since, when was Evans thinking timeline wise of having them install the boiler? He stated it's on its last leg, but that's not really going to be an issue, as long as we can make it through the rest of cold season. Summertime, all

it does is run the hot water which, once this is put in, we're going to have a hot water heater, put an electric water heater, put in the boiler. Doesn't have to turn on and off all summer like this one. Boukai added hopefully we see some electricity savings on that. Boukai said she thinks we should put an RFP out. Evans and Boukai will meet. Evans believes we'll obviously have to go out of area on that, which is no big deal, but because they're the only ones that will do something commercial that size in this area. But once we send it out, we'll know, yeah. Adding there was just an increase on the cost and shipping. You wouldn't think there'd be too much more of an increase at this point. It should stay the same, roughly, it'll give us the same idea on cost. Boukai requested a motion to put out an RFP for the boiler, we might as well do that sooner than later, for our heater, for the highway garage, and then we can work on that as needed, but we have everyone on board. Councilmember Morgan stated so moved with Councilmember Viafore seconding, motion carried. Including the advertising for two weeks.

Evans asked if the doors would be an issue, Boukai answered no we are right under that threshold.

Evans added that they have one that's on its last leg now, at this point it keeps jumping off the main mechanical.

Evans added its business as usual. We still don't have our brand-new truck back yet from the warranty work. They said there was part of the shaft broke from what they said that they didn't expect to break, they were waiting on the part. Adding, they said it should be done by the end of this week, but he also heard that last week. The new grader, on a positive note with all the snow that had melted from the Sherwood Lot, so Mike Reynolds and Bob Burgin took it down today and worked on the lot and got used to the machine itself. Evans went down this afternoon and did some more of it. We had to level the whole lot out as they always do after the winter months. They end up getting a hump in the ground from the frozen ground and loading the winter material. Evans added it is a really nice machine. The only other business of importance is we are going to start sweeping roads because they have a break in the weather, and they need to start getting that the grit off, even though we'll probably end up putting more down. It takes the highway department two, three, sometimes four times to go on some of the roads. Morgan added they got the loader with the brush now, Evans said they'll have both of them going. Adding, unfortunately, today and tomorrow, it's a little too dry, but after that, it looks like they'll have some moisture, which is a perfect time to get it off, and hopefully not too cold, where they can still continue to do it. They're going to get a good head start on it the second week in March, which is a good head start for some of the years that they've had in the past where we couldn't get on it this quick. Councilmember Purdy asked if they could reclaim any of the gravel to reuse. Evans said not much, some of the really heavy stuff they can, they windrow it, scoop it up and reload it. When it gets on the edges and it gets mixed in with more or less the soil, topsoil, then they can't reuse it, because then it just freezes in the pile or and freezes in the trucks, and then the gums the chains up. And, yeah, we've tried all of that too, and learned the hard way, but we won't know until we try. Yep, like I said, where we can where it can be wind road, and there's some that can be we do save a little. bit of that. Councilmember Morgan said the guys did a great job this winter, some of the best roads in Delaware County. And he was definitely proud. Supervisor Boukai added she sent the council an email that was received thanking the highway department for taking care of the fire tower parking lot. Evans said they added that to their everyday list because it is obviously used a lot, they just automatically do it now, when we're up in there, doing the rest of the little side roads a small truck does it.

Councilmember Viafore asked Evans about the meeting he went to last week. Evans stated the Soil and Water Project Advisory Committee there is no set progress, but the berm project came up and talking to Grayden Dutcher about the berm project, it's on a high priority, Councilmember Gashler was actually involved in some of that conversation too. Evans added with the Woolerton Street Bridge on that end of that project it still comes back to the hydraulic study on it. Boukai added the latest update she has on that is they received the task list from Delaware engineering and submitted that to Soil and Water. Who submitted to DEC and Army Corp, because they're the ones that were giving that \$100,000 and they declined the offer to pay just for the hydraulic study. They want it to go back out to bid completely, which is known to be about \$250,000 and there is only the \$100,000 grant. They were hoping that part of the grant could be used for the hydraulic study, which is about \$25,000 and then they could go out and try and seek funding for the rest of the project, but we would be knowing, is this a county bridge or a town slash village bridge? But that did not come to fruition. She believes

the plan now is to go take it out to bid again, and then someone's going to have to help with a grant for the rest of it. That's a very technical, that's not something that can be done in house. That's all Soil and Water. The \$100,000 was valid, four years ago. She's sure, just based on cost of things, they know that it's double that price now. They will just keep chipping away at that.

Boukai wanted to do a really quick bond update, obviously we just wrote the check for the truck. But when there comes a day that she is not around, she would suggest anyone on this board look into bonding. Adding, it was \$2,500 for the lawyer, \$2,500 for the financial advisor, and there was a document fee. It ended up being \$2,000 for the lawyer, \$2,250 for the financial advisor, and \$600 for the document. The town is right about, just call it \$5,200 but the interest rate the town received from Green Bank was at 3.49% and the town is still making 3.54% in New York Class. That's kind of unheard of, it's point five points, but we're still investing at a higher rate than what was just paid for this vehicle at; so, she thinks that's something to keep in mind. It's never going to always be that way. But the town was able to save around \$20,000 by going this route, and we budgeted \$50,000 for the initial payment. That's why our bond was for \$288,000, not the \$338,000 she thinks that helped as well. And we did only get two bids on the bond, she asked why because as that seemed like a lot of work just to get two bids. One was awesome, the other one was in the mid-fours, it still would have been less than what we were offered by Sun Life. But they had said, when you're in that under \$500,000 threshold, it doesn't attract the institutional banks that want to come in. That's why it was like a local bank of Green County, that is the one that we went with, but for things like a building or bigger things, we should definitely consider something like that in the future. It really wasn't that much work, it was her just kind of making sure through the process things were being done. Adding, she really didn't have to do that much. It was on them to do all of the work. She now knows that when she brought this up to the board two months ago, she was like, "it seems like a racket. We could probably use ourselves." She wouldn't want to do it herself; we pay them the \$2,500 negotiating that price. It's well worth it, because there were a lot of different components, everything from like, asking for our financial reports that Meg fills out every year to they must pull some kind of credit report that the town has, or some equivalent, because they could see what debt we had with previous trucks. It was answering questions like that for the financial advisors, she thinks that was a really good move. She thanked the board for letting the town go through that procedure. For those interest rates alone, it saved a lot of money.

Personnel: (Councilmember's Viafore & Gashler): Councilmember Viafore stated we discussed earlier that we did the audit and advertising for lifeguards/WSI.

Recreation/Health/Youth: (Councilmember's Viafore & Supervisor Purdy): Councilmember Purdy stated he and Boukai had met with Amy Randall and chatted about the opening of the pool. Adding, they're kind of going back and forth on dates, we're hoping to open right after Memorial Day. Boukai added tentatively. Purdy said this will make us pretty much the earliest pool to open around. And hopefully having the new pool cover will make that possible and actually enjoyable for people and nice a warm pool. We're hoping to start our lessons, we were talking about having two sessions Monday, Wednesday or Tuesday, Thursday. Running basically Monday through Thursday, starting the week of June 8th, and going through July 3rd and that would be after school. We have after school programming, and then the water aerobics would run in the evenings as well, he believes that it was six o'clock or something along those lines. We are in good shape. It sounds like we have a lot of people who are interested in lifeguarding. Amy had a whole list that she brought, and it looks like all of them are interested, some folks from the kids up at the college, some other ones who are returners. And then a bunch of them are getting or several of them are getting trained as WSI. We should have a good crew ready for doing the lessons starting in June. Adding he and Boukai will be going to down and do a final measurement for the pool. Purdy then stated they also talked about the kiddie pool, because it doesn't function. The pump is dated, parts are hard to get for anything like that. We're thinking about some plans for something to do with that space, because right now, it's just kind of a eyesore sitting there doing nothing, the thought is possibly putting in some kind of little riser there, and put in kind of a cafe type thing where people can eat their lunch and still watch their kids, swim in the pool. Boukai stated a designated food area as the pool deck does not allow food.

Boukai announced that she had applied for a county tourism grant for the remainder of the match that we need for the EPF grant. She had Amy Randall write a letter of recommendation highlighting that we are a pool that people come to from all different areas of the county and state, not just Delhi residents, because we needed to tie everything to tourism in there, Boukai included about \$6,500 for concession upgrades as well. We'll see if we can get that grant. There's the opportunity for congressional directed funding as well. That is through Josh Riley's office. It was a Google form that she had to fill out. Adding again, we're seeking that final piece of the match for the EPF grant, and she submitted that. There's a second component, because we have to get authorization from the entity that we're seeking the funding through which, in this case is the US Department of Agriculture. It's a community facilities grant and they do this grant also; this would be money that's from that. She is working on that, but the goal is to get those last pieces of match and a little cushion for us for when, inevitably, prices are different than what we had had quoted.

Boukai also submitted a letter to SUNY Delhi, they received the Swims Grant, which is for free swimming lessons for the community, their pool is closed all from when schools out like mid-May through the end of June. She sent a letter to Lawrence of SUNY Delhi requesting that the grant committee consider using the Town of Delhi, authorizing the Town of Delhi pool to be a authorized facility that so that the grant can be executed at our pool, meaning that the instructors salaries would be paid for via the grant via SUNY, because the same people that are instructing at our pool are instructing at Sunnis pool in the summer, so it just offers more. They're able to extend their season as an employee by working at our pool. Obviously, they can use our pool for free. We wouldn't charge, we would maintain the heat. But the big thing was having the salaries of the instructors paid for via the grant. He was going to take it up his chain of command and see what he could do. Boukai is meeting with Mary Bonderoff tomorrow, she may plant that seed with her. And in terms of asks, it's not really a huge ask, it's already, if the pool was open, they would be doing it anyway. The fact that their pool is closed, why not use our pool, and we can capture all those people that might go out of town for the summer. And it's during the school year. It looks great as it demonstrates a great working relationship between the two entities.

Boukai then added at our next meeting with Amy, we plan on figuring out some scheduling for movie nights, because we still want to do that and making sure it doesn't conflict with anything going on with Fair on the Square. The other thing is our arts and crafts program; she would like to advertise for an arts and crafts person. Our former instructor has not responded if she will be returning. Boukai would like to give the opportunity to anyone else in the community that might have a craft they would like to do with children, ages 4 to 10. And we can advertise, it can be a onetime project or continued, but she thinks it might be easier having people commit to one Saturday that they're doing a craft with the community, versus we want you to do six crafts throughout the summer, and then now your summer is kind of cannibalized by this commitment. We'll come up with something with that. Boukai then requested a motion to advertise an arts and crafts session individual. Motion was made by Councilmember Purdy to advertise for the position with Councilmember Viafore seconding for two weeks. Motion carried.

Councilmember Viafore added she sent out a community message about youth soccer signups that starts in April, and then swimming at the college they're doing a spring swimming lessons, March 14th is like their registration day up at the college. She believes it's nine to noon for their session that'll start April. Community service day at SUNY Delhi is April 25th so if there are any projects that we want to think about, there'll be a call for projects. Boukai then thanked Viafore for reminding me, the same fraternity that helped out last year with the picnic tables is interested in helping out this year. She doesn't have any specific projects for them, but if we can come up with some things, maybe when we go look at the concession stand or pool/playground area. The council will further discuss it at the April meeting.

Economic Development/Shared Services: (Councilmember Gashler & Purdy): Councilmember Gashler stated yeah, they had a few emails back and forth. He had brief meetings, but we didn't meet as an entire committee, so we don't have anything to report this month, but we are looking for avenues to be able to collaborate together for youth programming and recreation over the summer. Adding, we don't have a specific line item yet that we want to fund. We used to give the village \$4,000 a year, and we did that for how many

years, the council discussed they believed 2020. Gashler added last year, we ended up paying just a set amount for town of Delhi resident children. The shortfall that the village had was about \$1,700 and Gashler wanted to find a way that we could give them something like \$1,700 to find some sort of a line item that we can fund. And we don't have that yet, so we'll come back in April and hopefully have something. Boukai stated to Gashler just for the record, as she had mentioned earlier, the cemetery gives the town a specific bill related to a cost that they've incurred, that would be something that would potentially work, but she thinks the days of here's \$4,000 do as you see fit are over because of the expense of the pool and that's always going to be our priority. Adding further it has to be our priority. Boukai also mentioned Nixle to Gashler and Purdy and they had some information on that, that the village is not using any kind of Nixle equivalent at this point. We are posting for them on our NIXLE.

Boukai then stated shared services to her are just making it simple numbers, if there's no cost savings, then she doesn't really know the incentive of making it shared, and we can't rely on, like handshake type deals anymore. She thinks in order for it to be a real shared service, there needs to be some kind of memorandum, memorandum of understanding between the two entities, so that there is that understanding and explicit clarity from each entity on what the expectations are.

Boukai then stated along with economic development and shared services, where we're at the Catskill Development Foundation who owns the building that we had our last joint meeting at, they are meeting at the end of the month and are requesting the town and villages proposal for the building. She has already written that, and she has sent that over to DCEC for their feedback, because they were a key component in some of the community contribution that they could help facilitate. When she gets that back from them, she will send it out to the council, so that they can see the direction we're going. Economic Development, DCEC, the town and the village met after our meeting. They had a really good meeting there, and there were some creative ideas that had come out from that meeting. As such she is articulating that in the letter of interest, but that's going to be that first step, because then the Catskill Development Foundation is going to start evaluating, kind of what direction they want to go, because they really need to decide how they want to function as an entity in the future. That will help determine the direction they go. She will send that to everyone once she gets that information back. But again, that's like a shared service that a potential shared service that will need to have, explicit, clear parameters. She has concerns, stating if we can't do that for the very minor things, how are we going to do that for the major things? This is where she stands with some of these smaller, still important, but less impactful financially shared services. That's why she would like to start executing, and if there's no interest in it, she won't take it personal. We can only do so much, and it's not a huge deal if there's just no interest on the other side in that. But she thinks we have to try. It's our responsibility to try. That's where she is with all of that.

Buildings/Codes: (Councilmember Morgan & Purdy): Councilmember Purdy stated he and Councilmember Morgan are going to get together with Zach and hopefully revamp our fee schedule, and it's a bit behind the times. Last time it was updated with what in 2021 or something like that. It's been a few years. There's a lot of stuff that's missing from it, as far as projects that people are doing around here. And there's no listed fee schedule for fire inspections, which is the main thing. They are going to revamp and hopefully have a item to bring to bring to approve at the next meeting. But it should get us in line with what other towns are doing.

Councilmember Morgan stated he met with Kent Manual of Delaware County Planning and they wrapped up the zoning review and had a draft done. He sent it to Maya, and they changed a few things, downsized the square footage requirements. Allowed accessory dwelling units and just modernized it. Got away from unnecessary wording and simplified it too. Boukai stated she had received it today and asked procedurally, this is something we should send to the planning board as well, and then do they come back to us with their recommendations, or is it kind of like a back and forth between both entities? Morgan said it's good to let them review it. Adding it should go to the Zoning Board of Appeals so they're aware of what's coming up, and then obviously, go to the people doing the comprehensive plan. And then all of the council will have it as well.

Boukai then stated our building; Morgan said we need a handyman. Morgan was going to reach out to someone to see if they were available and interested.

IT: (Councilmember Viafore & Morgan): Supervisor Boukai stated we have microfiche we'll just call them discs. They're not discs, but those little capsules that hold them, we do not have a microfiche reader, so they're kind of useless at this point. The clerk got a quote from this company (Kofile) to take them and turn them into PDF format. We did not budget for this last year. However, the quote came back at \$565.20 and it'll take those documents and put them on the thumb drive so that they can use them for searches. It doesn't replace the records because they're old vital documents, but now we're using the documents when we need to get records because we can't read the microfiche. So this would allow them to save time, and then we would still keep the original records for safekeeping, but they would not need to be used regularly. Boukai proposed that the authorize the clerk to have them converted at the cost of \$565.20 from Kofile. Boukai added there was an archive grant that she had applied for last year which we didn't get and this would demonstrate to them that we are taking the local steps needed to start kind of modernizing our archives and it is at a low cost. The clerk added that the thumb drive would be stored in the safe when not in use. A motion was made by Councilmember Purdy to approve the \$565.20 for the digitalization of the microfiche with Kofile with Councilmember Viafore seconding. Motion carried.

Boukai added that the postcards that they wanted to do for the comprehensive plan, stating they had reached out locally to see if they could be printed, she had reached out twice and have not heard back. As such she is leaning towards like an online printer. It's going to be about with the coupon code roughly \$120.00 to \$150.00. She will likely have extra funding from her supervisor line, since we always share rooms when they go to training school, it's under what we're usually allocated. Boukai requested permission to purchase those postcards on behalf of the Comprehensive Plan, using the line item from the supervisor line at a cost not to exceed \$150. Councilmember Purdy made the motion to approve the purchase with Councilmember Viafore seconding. Motion carried.

Codes Report:

A motion was made by Councilmember Morgan to accept the February 2026 codes report; Councilmember Purdy seconded the motion. Motion carried.

Justice Court Report:

Town Justice Burkert stated the council had his report and his email on the courts grant. They were awarded their grant for third year, but were for the first time denied items in the grant; they were denied the furniture, although they did get the AED, and he called Albany to ask them why they were denied the furniture because they are using folding tables behind the bench up there, and they said that they're over budget and that the court could apply for next year. Adding she did make a comment that they have been awarded a grant for the last three years.

Burkert then stated Mr. Alwine is still recovering. They have court tomorrow. He sent the docket out a little late, they have almost 100 on the docket for tomorrow. Burkert announced that the one of the PD officers was at the court, and the village has their new parking ticket program up and running, and the payment process won't be coming through the court any longer. If people plead guilty, they will go to the third-party vendor and they'll pay that way. The only ones that will come to us will be matters where people are disputing the allegation of the parking, but when people go to pay, the court won't be seeing it, so it will be a drop in revenues that the court brings in. But all that's what we admit to the village anyway, he was told about their parking program is up and running now. Boukai asked so there's no financial impact, no, apart from the money not passing through the town essentially for the village. Burkert said there is no negative impact to the town financially. With that avenue, if people just want to pay it'll go to that third party vendor, and they'll readmit those monies directly to the village. Then they're not waiting for the town to collect the money, to send it to Albany, then for Albany to send it to here, and then for the town to cut them a check and so on. It alleviates that.

Motion was made by Councilmember Morgan to accept the February 2026 court report with Councilmember Purdy seconding. Motion carried.

Clerk's Monthly Report & Tax Collector Report:

A motion was made by Councilmember Morgan to accept the February 2026 Clerk report and February 2026 Tax Collector's Report seconded by Councilmember Purdy. Motion carried.

Supervisor's Financial Report:

Supervisor Boukai stated all of the bookkeeper's reports are in the one drive. Adding, normally we do a more in depth, financial dive when we do budget season, and Meg's super helpful with that. But if the council wants her to go through any of the financial reports that are online currently, such as we have the cash disbursement journal, we have kind of the standing of where we are in the year based on what we budgeted and what we've expended she can do that. Adding to let her know and it will be added to the agenda. Otherwise, we won't do like a deep dive into the budget until budget season.

Supervisor's County Report:

Boukai stated she was out of town because of that storm that hit the city, her flight was canceled. She did not make it to the last county meeting. They have a meeting on Wednesday. She sent the council all the resolutions over the weekend.

Abstracts:

Councilmember Morgan made the motion to approve Abstract #003 of 2026 Accounts "A-DB" Voucher No. 00088 - 00107 totaling \$390,727.21. Councilmember Viafore seconded. Motion carried.

Executive Session: Potential Litigation & Contract Negotiations

Councilmember Purdy made a motion enter into executive session to discuss potential litigation and contract negotiations at 7:20pm. Councilmember Morgan seconded the motion. Motion carried.

Councilmember Viafore made the motion to exit executive session at 8:00pm with Councilmember Purdy seconding.

Adjourn:

Councilmember Viafore made a motion to adjourn the meeting at 8:00pm, Councilmember Purdy seconded. Motion carried.

Respectfully submitted,

Elsa Schmitz

Elsa Schmitz, Town Clerk
Town of Delhi