

**TOWN OF DELHI  
BOARD MEETING  
January 12, 2026  
6:00PM**

Supervisor Boukai called the meeting to order at 6:00pm.

Those present:

Councilmember's: Simon Purdy, Josh Morgan, Christina Viafore, Dan Gashler

Highway Superintendent Daren Evans

Town Justice Mathew Burkert

Residents: Jim Smart, Cindie Smart

**The Pledge of Allegiance** was led by Supervisor Boukai.

**Privilege of the Floor:**

N/A

**Approval of December 8, 2025 Meeting Minutes & Public Hearing Minutes, January 5, 2026 Organizational Meeting Minutes:**

Councilmember Viafore made the motion to accept both minutes with Councilmember Morgan seconding. Motion carried.

**Old Business:**

Supervisor Boukai announced they had their first committee meeting. Mr. Smart is part of that committee. Councilmember Viafore and she were both there. We have 10 people on the committee, eight people showed up, and it went great. We did a SWOT analysis. We made sure to select a diverse group of people that weren't only village members, even though it seems like we got a lot more interest when people were applying from the village than the town, but our next meeting is likely going to be somewhere the second week of February, and that will just be another committee meeting with the group that we've selected. They're going to be part of those six initial meetings. This next one is actually a virtual meeting, and then the public will come in probably sometime in April. We're definitely trying to strategically plan things out, so we're not doing stuff in the summer when people are gone and things like that. Boukai encouraged anyone that wants to come to the next one to come. Boukai then said she will continue to keep everyone looped in with the progress. the next meeting will tentatively be Thursday the 12<sup>th</sup>, but the gentleman from Barton and LoGuidice is going to send out an email to everyone on that committee. The meeting is going to be at 5:30pm.

**New Business:**

Supervisor Boukai announced she had gotten the announcement letter regarding the EPF grant she had applied for today. They said we should be getting in the next six weeks the contract which we have a bunch of different tasks we need to do. There's a whole set of things we have to do before the contract will be executed. No bills can be incurred before that contract execution takes place. That being said, Boukai reached out to Sean Letty at Delaware County Planning, and he's putting together a quote for us so that he can help us do the construction plans, the RFP and anything we need to basically, it will get us to the point of taking the project out to bid.

Boukai also talked with Dick Pearson of SUNY, he came in last Friday. SUNY is interested in building the pavilion, doing the chemical room and there was a different department within the construction department, that may be doing the kiosk (the informational kiosk). Also, if we wanted to have some kind of sign between the two trees in the corner of the park, like, "West Branch Recreation Aquatic Center." he said that they're

capable of doing that as well. Those were the four things we're looking at having them do. We will need to confirm with them, around April or May, at the absolute latest, that we want them and that we will be ready September 1st for them to start, which means all the concrete has to be poured, that's the big thing. Right now, they're just lining things up. She'll probably meet with Sean late next week and see where he's going with that, and what he's going to charge us, she imagines it's going to be similar to what we paid for the landscape plans, which was \$2,000 which is in the realm of things, we can't beat that price and for him to get us to the RFP point, that's definitely where we will want to be. Having someone to help us with that is going to be pivotal to being able to move the project forward. We do have five years from the date the contract is signed to complete the project. She added because it's such weather sensitive type stuff, we want to get rolling and make sure we can use all of the good weather. She'll continue a little more on that grant when we discuss health, youth and recreation. She asked if the council had any questions on the EPF grant and what really is involved in that at this point, stating there's really not much until we get the contract. And considering the timeline, we'd be doing some work over the summer, or at some point during the good weather, potentially having the SUNY group do some starting in September, when their students come up. Boukai further added in a perfect world, her thought would be we would have the pavilion ready to go for this summer. She thinks realistically that's not going to happen. And we don't want to shut down anything pool related during the season, that removes being able to do anything chemical room or pool deck wise. What she's thinking is that we'll take the summer to do all the concrete work outside of the pool, and then that way, when they start September, they can start working on the chemical room, and we can start realigning, making sure everything works before we close the pool, because she doesn't want to leave the pool all winter and not have confirmed all the lines are working when they're rerouted. We can save that till next year and then worry about having potential issues that we didn't deal with and then the interior part of the pool, the fence has to come down, we will have temporary fences that will need to go up and things like that. That'll be a little bit more involved, but we'll just see how much good weather we have. Luckily, it's not a ton of pool deck, it's basically just removing all the grass. The goal is to not disrupt anything programming wise. The council thanked Boukai for all her hard work.

Boukai brought forth the 2025 budget amendments. She asked if the council had any questions regarding the amendments required as there were no questions she requested a motion to approve the amendments to the 2025 budget. Councilmember Gashler made the motion to authorize the amendments with Councilmember Viafore seconding. Motion carried.

Boukai then brought forth the Agreement for Expenditure of Highway Moneys for 2026, which is an annual agreement the Highway Superintendent Evans prepares, and the town must sign along with the county. The agreement pursuant to the provisions of Section 284 of the Highway Law the town agrees that moneys levied and collected in the town for the repair and improvement of highways and received from the state for state aid for the repair and improvement of highways. Evans lists the general repairs to the 78 miles of town roads, and which roads will be worked on. The council along with Evans and Boukai signed the agreement with Evans will return to the county. Evans also presented the winter maintenance agreement. Boukai asked the council if they had any questions as there was none, she requested a motion to authorize entering into the winter maintenance agreement. Councilmember Morgan made the motion with Councilmember Purdy seconding. Motion carried.

Boukai stated she met with Kristen Stoop regarding an opening on the Planning Board. Ms. Stoop expressed her interest and Boukai believes she would be a great addition. Stoop has accepted to take that position. She will be fulfilling a term effective 01/01/2026 through 12/31/2025. Boukai also stated Dave Rama Jr. has agreed to stay on the Zoning Board for the next five years as his term expired 12/31/2025. Boukai then requested a motion to authorize Kirsten Stoop and Dave Rama's appointments. Councilmember Viafore made the motion with Councilmember Morgan seconding. Motion carried.

Boukai said audits are necessary for the Justice Court, Town Clerk/Tax Collector and Chief Fiscal Officer/Bookkeeper. She went on to explain to new councilmember Gashler that he is on the Personnel Committee, and Councilmember Viafore was also on the committee, this would be his first time auditing departments, they are usually done January or February at the latest. They will do the justice court audit, the

clerk/tax collector audit, and an audit with Meg Hungerford the bookkeeper, so it's three separate audits that he and Viafore participate in, and it's just going over their books, making sure the T's are crossed, i's are dotted. Viafore can help with all of that. They will just need to coordinate with the respective departments. The Justice Court needs to be before the end of January.

Supervisor Boukai then brought forth Resolution 001 of 2026. She explained that when we go to the Association of Towns training next month, there's a component of it where we can vote on things that the association is prioritizing and making like part of their goal list, and they're what they're focused on for the next year. The resolution designates Boukai to be able to vote on behalf of the town at that meeting. She requested a motion for the authorization of Resolution 001 of 2026. Councilmember Purdy made the motion with Councilmember Morgan seconding. Motion carried.

Resolution No. 001 of 2026  
Certificate of Designation

TO: Officers and Members of the Association of Towns of the State of New York

I, Elsa Schmitz, Town Clerk of the Town of Delhi in the County of Delaware and the State of New York DO HEREBY CERTIFY that the town board of the aforesaid town has duly designated the following named person to attend the Annual Business Session of the Association of Towns of the State of New York, to be held during February 17, 2026, and to cast the vote of the aforesaid town, pursuant to §6 of Article III of the Constitution and Bylaws of said Association.

NAME OF VOTING DELEGATE: Maya Boukai TITLE: Town Supervisor E-MAIL ADDRESS: [supervisor@townofdelhi.org](mailto:supervisor@townofdelhi.org) ADDRESS: 5 Elm Street, Delhi NY 13753

In the absence of the person so designated, the following named person has been designated to cast the vote of said town:

NAME OF ALTERNATE: Christina Viafore TITLE: Councilmember E-MAIL ADDRESS: [councilmember3@townofdelhi.org](mailto:councilmember3@townofdelhi.org) ADDRESS: 5 Elm Street, Delhi NY 13753

In WITNESS WHEREOF, I have hereunto set my hand and the seal of said town the 12<sup>th</sup> day of January 2026.

Elsa Schmitz, Town Clerk

Boukai announced the resolution that was now being presented Resolution No. 002 of 2026 was a Bond for the purchase of the Highway Garage Caterpillar. As she has never done a bond before, she has been learning a lot the last three weeks. She then stated basically we have to contract with a bond counsel, which is a for a law firm that's directly dedicated to only doing bonds. The town attorney doesn't do that. She's not insured for that kind of thing. And the bond counsel, she had talked to two different companies, and they had said, it's really like a niche market, and they have to be part of it, because in order to make sure that the bonds are sellable on the secondary market, and we went through a procedure and that someone actually had a second set of eyes on this, and we're just not doing this ourselves as lay people, that's why we need the bond council. Boukai added the bond council costs about anywhere between \$2,500 and \$3,000, she asked that the council keep that number in your mind. The second component of it is financial planners, both bond lawyers have said we do not have to use a financial planner, but what they have recommended is that we do use one. Because what the financial planner does is they're going to say they're going to take the sheet from that purchase sheet from Caterpillar and they're going to say, you know, he Town of Delhi is looking to finance \$338,000 5 year serial bond, and they will put that out to essentially a bid across the US, and we're theoretically getting the best interest rate possible for that five year bond. Note that it also costs \$2,500 so just call it \$5,000 to do a bond. And there's thresholds, because we're under a million dollars, everything changes when you go above a million dollars, including how long you have to advertise for and things like that. But because this is under a million dollars, the advertising is minimal, and the costs are different than if it was above a million dollars. Boukai provided a sheet to the council stating the town has obviously not entered into any kind of contract with anyone

but the financial planner, put these two boxes with information together for her. Sun first LLC, that's the company that the town already has a quote from for straight five years, no bonding. Think of it as a purchase agreement, and it's financed by Sun first LLC. She added the council can see that the town's total interest being paid on that is \$59,705 the additional fee that's not mentioned in the document for this type of financing is the \$500 document fee. We'd be paying \$500 to do all the documents for this particular type of financing. If you go to municipal bond financing, she had him quote the town at 4.25% percent, which is pretty conservative. The council can actually go on to the financial advisor's website, it's a big firm, because actually, the two referrals she got was two different people that worked for the same exact firm out of Syracuse. If anyone goes to their website, it'll show that they just gave this or they got this rate of interest for this town, and they were financing so much money. It will show the most recent bonds that were completed with whatever interest rate that town got from that lender. Everything that she's been seeing for the last six weeks has been under 4% but to be conservative, she wanted them to quote us at 4.25%, the council can see that the total interest paid with the existing financing the town has is almost \$60,000 and this we'll just call it 4.5 so there's a \$15,000 savings by bonding it at this percent interest rate. Boukai added at 4% and based on her quick calculations, that would take our interest down to \$41,000 so for every quarter of a percent, we're saving about \$3,000. That's one way the council can mentally think of it.

Boukai then added in terms of the financial planner they're taking this out to bid to everyone in the country. Essentially, there is no requirement that the town has to do that, we can call up Delaware National we and we can call up all the local banks and see what they'll give us. But the thought process is, the more you take it out, the better your interest rate, or more competitive the interest rate will be. But we have to keep in mind that that costs about \$2,500 because we have to pay for that financial advisor. She has not called any of the local banks, because the first step of this is approving the Bond Council Resolution. We can contract with the bond council. If we decide tomorrow, we don't want to do this, it isn't a hard contract with the bond council. This is just authorizing Boukai to start entering into the contract, if we decide we want to do that we could come back and say, if we don't want to do a financial advisor and we want her to go out and ask a few banks to see where the interest rates are on this we could do it that way, and then we'd be saving the \$2,500 but in terms of protecting the town, she thinks if we take it out to the full market, then no one can come back to us and say we only went to the three your feet three favorite banks, because someone's friends work there. Also, it makes it less of a gray area. The other thing is that for the cost of the financial advisor, which is \$2,500, Boukai is pretty confident that we can get this at 4% or below. We know that we'll be saving an additional \$3,000 approximately by taking this out to the full market to bid, as opposed to just asking a few local banks. She then added because it's not such a small amount, but in the world of bonding things and purchasing things, this is not a huge amount of money in terms of what they deal with. We know that we're going to at least be saving \$10,000 minimum. She believes for this first time we should do the financial advisor, do the bond counsel, and know that even at this really conservative 4.25% that we're saving \$15,000 based on what was proposed at the last meeting. Even if we spend the \$5,000, we're still saving \$10,000 and then we'll have gone through like an entire cycle of bonding and understand that process. If we need to do something in the future, then we can make a determination. Boukai then said she can also try and negotiate rates and stuff with these financial advisors and the bond counsel. Councilmember Morgan asked Boukai what was the length of time that this takes place. Boukai responded that if we are authorizing the bond resolution today, we're also going to authorize the clerk permission to advertise. The lawyer has already sent over all of the language we need for advertising because we do have to advertise so that the community can, if they choose to, we don't want whatever it just lets them notice that we're going to be doing this. Advertising a legal is a week and then with that if we use the financial advisor, they ask for about two weeks to send their email out and get all of their bids back. Then it's about two to three weeks from there to where the loan closes and it's done. Boukai told them we wanted to be done by our next meeting. She then added if we went this route, Evans has already chatted with Caterpillar, they're fine for the moment. Boukai been coordinating with him because her fear was that we would lose the machine, it's not worth \$15,000 of savings, but since they're being flexible, that's why she continued down this road of figuring out bonds Councilmember Purdy asked if this was for the one Evans had discussed previously.

Boukai stated yes, adding it's at a really good price and the way they've scheduled this looking at the payment schedule, they don't have our first payment being until 2027 so this would modify if we did make our first payment sometime this year, which we did budget for. It was just we didn't budget \$75,000 we budgeted \$50,000. Evans stated we could use it as a down payment. Boukai said then we're financing less, adding but she hasn't gotten that far yet because she wanted to make sure which way we want to go. If we don't want to go this direction, then there's no point in her kind of hypothetical doing everything. Morgan asked Evans what his thoughts were on it, Evans said Boukai put a lot of work into everything, and the interest rate is certainly a lot lower that way. Morgan then asked Boukai if she was good taking everything on, Boukai answered \$15,000 is good savings. Purdy then asked are we then resolving to have a financial advisor She would like to we don't necessarily need a resolution for that, but yes, this would be a resolution to enter into a contract for the bond purchase bond for purchase of the caterpillar, and then also hire a financial advisor to take the bond out to bid to get the lowest interest rate. Morgan stated given her explanation of everything he feels comfortable. Boukai stated if anything changes, and not for nothing, but she did basically give her whole spiel via email to one of the lawyers to make sure she was understanding everything correct, so he could explain it to her if she wasn't. Adding if, as we go down this path, anything seems like not what she thought it was, and not what she's communicated to the council, she'll definitely let everyone know.

Resolution No. 002 of 2026 is as follows with motions and roll call:

**RESOLUTION NO. 002 of 2026**  
**TOWN OF DELHI**  
**DELAWARE COUNTY, NEW YORK**

**BOND RESOLUTION DATED JANUARY 12, 2026 AUTHORIZING THE ACQUISITION OF CERTAIN EQUIPMENT AT A MAXIMUM ESTIMATED COST OF \$350,000, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF UP TO \$350,000 NOTES AND SERIAL BONDS OF THE TOWN TO PAY THE COST THEREOF**

January 12, 2026

A regular meeting of the Town Council of the Town of Delhi, in the County of Delaware, New York was held at the Town Hall at 5 Elm Street, Delhi, New York 13753 on January 12, 2026, at 6:00 o'clock P.M. (Prevailing Time).

There were present: (Council Members):

Supervisor Maya Boukai  
Councilmember Josh Morgan  
Councilmember Christina Viafore  
Councilmember Simon Purdy  
Councilmember Daniel Gashler

There were Absent: (Council Members)

N/A

Also Present:

*Highway Superintendent Daren Evans*  
*Town Justice Mathew Burkert*  
*Residents: Jim Smart, Cindie Smart*

The following resolution was offered by Councilmember Morgan who moved its adoption, and second by Councilmember Viafore to wit:

**BOND RESOLUTION DATED JANUARY 12, 2026 AUTHORIZING THE ACQUISITION OF CERTAIN EQUIPMENT AT A MAXIMUM ESTIMATED COST OF \$350,000, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF UP TO \$350,000 NOTES AND SERIAL BONDS OF THE TOWN TO PAY THE COST THEREOF**

Recital

WHEREAS, §64 of the Town Law of the State of New York empowers the Town Council of the Town of Delhi, New York (the “Town”) to acquire personal property for the management, custody and control of all lands, buildings and property of the Town; and

WHEREAS, the Town Council has determined that it is necessary for the Town to acquire certain machinery and apparatus for construction and maintenance (the “Project”); and

WHEREAS, the Town is a local agency pursuant to the New York State Environmental Quality Review Act (“SEQRA”), ECL Section 8-0101, *et seq.*, and implementing regulations, 6 NYCRR Part 617 (the “Regulations”) and is required to make a determination with respect to the environmental impact of any "action" (as defined by SEQRA) to be taken by the Town and the approval of the Project and this bond resolution constitutes such an action; and

WHEREAS, the Town Council now desires to authorize the Project and financing of the cost thereof.

NOW, THEREFORE BE IT RESOLVED ON JANUARY 12, 2026 BY THE TOWN COUNCIL OF THE TOWN OF DELHI, NEW YORK (by favorable vote of not less than two thirds of said Board), AS FOLLOWS:

Section 1. The Town Council hereby determines that the Project constitutes a “Type II Action” under Section 617.5(c)(31) of the Regulations and is not subject to review under SEQRA.

Section 2. Undertaking the Project, consisting of acquisition of a Caterpillar 120 all-wheel drive grader, constituting machinery and apparatus for construction and maintenance, including all necessary costs incidental to such machinery and apparatus, including original furnishings, fixtures, and equipment required for such purposes, is hereby authorized at a maximum estimated cost of \$350,000. To pay the cost of the purchase of such machinery and apparatus, there are hereby authorized to be issued \$350,000 serial bonds of the Town pursuant to the provisions of the Local Finance Law. It is hereby further determined that the period of probable usefulness of the said specific purpose is 15 years pursuant to paragraph 28 of Section 11.00 of the Local Finance Law.

Section 3. The plan for the financing of the aforesaid specific object or purpose is the issuance of up to \$350,000, or such lesser amount as may be necessary, of serial bonds or any bond anticipation notes, including

renewals of such notes, in anticipation of the issuance and sale of the bonds of said Town, hereby authorized to be issued pursuant to the Local Finance Law and the levy of a tax to pay principal and interest on said obligations, and the application, if and when available, of state and/or federal assistance available or to any revenues available for such purpose from any other source.

Section 4. The full faith and credit of the Town is hereby irrevocably pledged for the payment of the principal of and interest on the obligations authorized herein as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such years and such debt service payments may be made in substantially level or declining amounts as may be authorized by law.

Section 5. Pursuant to Sections 30.00, 50.00 and 56.00 to 60.00, inclusive, of the Local Finance Law, the power to authorize the issuance of and to sell the serial bonds and any bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Town Supervisor, the chief fiscal officer. Such bonds or notes shall be of such form and contents, and shall be sold in such manner, as may be prescribed by said Town Supervisor, consistent with the provisions of the Local Finance Law.

Section 6. The Town Supervisor is hereby further authorized, at his sole discretion, to execute all agreements and instruments in order to effect the financing or refinancing of the specific object or purpose described in Section 2 hereof, or a portion thereof, by a bond, and/or note issue of said Town.

Section 7. The intent of this resolution is to give the Town Supervisor sufficient authority to execute those applications, agreements, instruments or to do any similar acts necessary to effect the issuance of the aforesaid bonds and/or notes without resorting to further action of this Town Board.

Section 8. The following additional matters are hereby determined and declared:

a) Current funds will be provided prior to the issuance of the bonds and any notes issued in anticipation thereof authorized by this resolution, to the extent, if any, required pursuant to Section 107.00 of the Local Finance Law; and

b) The proposed maturity of the bonds authorized by this resolution shall NOT exceed five (5) years.

Section 9. The temporary use of available funds of the Town, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 2 of this resolution. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 2 of this resolution shall be from the Town's General Fund. It is intended that the Town shall then reimburse expenditures from the General Fund with the proceeds of the bonds and bond anticipation notes authorized by this resolution and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This resolution is intended to constitute the declaration of the Town's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this resolution with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this resolution, no monies are reasonably expected to be, received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 10. Such obligations shall be in fully registered form and shall be signed in the name of the

Town, by the manual or facsimile signature of the Town Supervisor and a facsimile of its corporate seal shall be imprinted or impressed thereon and maybe attested to by the manual or facsimile signature of the Town Clerk.

Section 11. The Town hereby covenants and agrees with the holders from time to time of the bonds and any bond anticipation notes issued in anticipation of the sale of such bonds, that the Town will faithfully observe and comply with all provisions of the Internal Revenue Code of 1986, as amended (the “Code”), and any proposed or final regulations issued pursuant thereto unless, in the opinion of bond counsel, such compliance is not required by the Code and regulations to maintain the exclusion from gross income of interest on said obligations for federal income tax purposes.

Section 12. All other matters, except as provided herein relating to such bonds, including determining whether to issue such bonds with a schedule of substantially level or declining annual debt service and all matters related thereto, prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the Town by the facsimile signature of its Town Supervisor providing for the manual countersignature of a fiscal agent or of a designated Official of the Town), the date, denominations, maturities and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Town Supervisor. It is hereby determined that it is to the financial advantage of the Town not to impose and collect from registered owners of such bonds any charges for mailing, shipping and insuring bonds transferred or exchanged by the fiscal agent, and, accordingly, pursuant to paragraph c of Section 70.00 of the Local Finance Law, no such charges shall be so collected by the fiscal agent. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the Town Supervisor shall determine.

Section 13. The law firm of WJ Marquardt PLLC is hereby appointed bond counsel to the Town in relation to the issuance of the obligations authorized herein.

Section 14. The validity of such bonds and bond anticipation notes may be contested only if:

- a) Such obligations are authorized for an object or purpose for which said Town is not authorized to expend money, or
- b) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of publication, or
- c) Such obligations are authorized in violation of the provisions of the Constitution.

Section 15. In accordance with subsection (1) of section 2 of paragraph b. of Section 35.00 of the Local Finance Law, this Bond Resolution shall NOT be subject to permissive referendum. This Bond Resolution shall become effective immediately. The Town Clerk shall cause the publishing and posting of a notice in substantially the form provided in Section 81.00 of the Local Finance Law together with a summary of this Bond Resolution.

The foregoing resolution was duly put to a vote which resulted as follows:

Aye

Nay

Absent

Supervisor Boukai	X
Councilmember Purdy	X
Councilmember Morgan	X
Councilmember Viafore	X
Councilmember Gashler	X

With the above resolution, a motion was put forth by Councilmember Viafore and seconded by Councilmember Morgan to have Supervisor Boukai complete the negative dec SEQR for the resolution. Motion carried.

Supervisor Boukai then requested a motion to have the clerk advertise the bond summary that the lawyers already prepared for us for one week. Motion was made by Councilmember Gashler and seconded by Councilmember Viafore. Motion carried.

**Committee Reports:**

**Highway/Machinery: (Councilmember’s Gashler & Morgan)** Written report from Superintendent Evans provided to councilmembers. Evans stated our 2015 international plow truck, medium duty plow truck is a pre DEF system for emissions, which means it has a diesel particulate filter in it, and it gives constant problems, as all diesel particulate filters too. We've replaced it twice already, just shy of \$2,000 a piece every time we replace it. And when it does start to get plugged the truck D rates, it blows the gaskets out, which we've replaced a few times, or about \$300 a piece, and it'll also just screws up the sensors every time, which we do, probably four to five, possibly six of them a year because of that. Doing some research and working with what some other municipalities have done, He has a quote from Direct Driven and Motor Sports. What they do is they can do a little bit of exhaust, repair it, but then go into VCM and can eliminate the parts that need to be eliminated, which we are, we are exempt to do, or can do, municipality wise. By doing that, it eliminates that needs a particular filter and eliminates all the problems of that getting filled up and need for replacement at that point. Which, when it does that, as he stated that that same reaction for the sensors, gaskets and everything else, the up pipes, we just had to replace for \$1,400 on it too. He then added we've already put the money into it for the major repairs, the exhaust system, the truck is not set for replacement yet, it's a 2015 as but body wise and frame wise, it has a stainless steel body on it and a plow on the wing, and all the hydraulics are all good on it so that one is not set to replace anyway. By doing this ECM update and the exhaust repairs that have to be made that way, it's a quote of around \$4,000. Supervisor Boukai asked how long this will take, Evans said once we schedule it, it's a few days project, Boukai said then it shouldn't impact anything. Evans said no, we have it at the shop right now sitting there the way that it is. We were changing the gaskets on it again, the truck has been down, obviously, a few times this winter, this last time because of this. And that's really the biggest expense of the truck, and it has been in the past. It's this exhaust system. Morgan asked when's the replacement of this one being planned. Evans stated we don't have one yet. Adding honestly, probably what he would do being that it is a stainless-steel body on it, and with the hydraulic system, he was hoping to someday repurpose all that and just buy a cab-n-chassis and put it on it, different style. We just purchased the 2024 F550 that replaced our 2009 so we're going to give this one a few more years there's no rust to it or anything else.

Morgan then asked if doing a delete would improve reliability and plus breakdown and maintenance, Evans said it would eliminate the problems. The two major problems with that truck are the exhaust system and replacing the brakes on it anyway, being a medium duty truck. Also, also, by doing this, it gives it about 10% more horsepower, too. Stating once those are done, it eliminates sinking that money back into that diesel particulate filter and everything else from the chain reaction.

Boukai stated as the cost is \$4,000, he will need a motion to authorize the cost. Councilmember Morgan made the motion to authorize Evans to move forward with the repair with Councilmember Purdy seconding. Motion carried.

**Personnel: (Councilmember's Viafore & Gashler):** Councilmember Viafore stated they will be scheduling the department's audits. The new council members' emails are now working.

**Recreation/Health/Youth: (Councilmember's Viafore & Supervisor Purdy):** Supervisor Boukai stated she will start CCing Purdy on things related to the pool, this committee, Krzyston and she were on this committee prior to now he and Viafore. Adding, the way she's picturing it working, so the three of us never have to meet and we don't have to deal with advertising, is Viafore is going to focus more on it at the pool, which we have cameras there, she requested Viafore remove former Councilmember Krzyston and put Purdy on and send a screenshot of the app icon so he can download that. Viafore will be doing more personnel related things when we get to hiring the lifeguards, when we get to doing that kind of thing, she'll focus more on personnel. And Boukai will work on that with her, but she'll also be keeping Purdy in the loop.

And then in terms of actual pool programming, the day-to-day things at the pool, Purdy and she will work with Amy on that. Amy Randall, who's the Aquatics person. That's what she's thinking about that in terms of the grant. Since the grant is related to the pool, Purdy is kind of the continuity for buildings, because Morgan is on buildings, so he has kind of the institutional knowledge, but Purdy will have the knowledge of what actually needs to happen down there along with Boukai. This is how she's picturing it, so that Purdy is fully in the loop and can essentially run the swimming program by this time next year. Adding and Viafore will be your support to make sure all of the personnel are hired and all that kind of thing. But Boukai will be obviously here to do everything with them for this year.

Boukai said one thing that just kind of popped into her mind today, and they'll discuss this when they start getting bids. We used to have an ice-skating rink. It was a challenge because of the weather, but this winter would have been great because it's been so cold for so long, it would have stayed frozen. Our liner is not good anymore, so we would need to buy a new liner, but if we can somehow coordinate that with the pavilion pad so we have a nice flat surface to put the ice skating rink on every winter, and then it's covered, which will help deal with some of the maintenance issues, keeping it clean and the ice smooth. Even if that means making a smaller ice-skating rink to fit the pad or just going a bigger ice skating or a normal ice-skating rink, but only half of it covered. She noted we don't have to keep our pavilion the size that we put it as we just have to stay within our budget. This is something she would like to consider. She believes former Councilmember Krzyston had mentioned someone was wanting to do something with the liner for us. She'll get back to him and see what that was. If we're building a concrete pad, we might as well make it dual use, and we can use it in the winter.

Boukai then stated based on our feedback last year about swimming lessons, there was a definite interest of having swimming lessons right after school. We only did it the last three weeks of the school year last year, SUNY is out around May 16<sup>th</sup>, which means all of the water aerobics classes end then. Boukai's goal this year is, she would like to open six weeks before school's out, which means we can run two swimming sessions, and we're only open after school's out. Except for aerobics people can do aerobics during the morning, and she hasn't coordinated any of this with Amy, but we're going to need probably at least one additional swim instructor. She hasn't asked John K. if he's planning on joining us this year. He didn't last year because it was his first year doing aquatics at the school, but maybe this year, now, with one year under his belt, he will feel like he has more free time. Adding she would like to start and open the pool in May. She's reached out to the pool cover people, their lead time right now is about eight weeks, they gave us a quote, which is right in the budget they gave us last year, but we can't start incurring any expenses until March, so that's going to be putting us right in that May area. She'd love to be open well before Memorial Day, so that at minimum, there's only one week of downtime between aerobic sessions, but that's going to mean we need to make sure we have instructors that aren't teaching at the high school and then can't. She added if anyone knows of anyone that wants to be a swim instructor, the county, as far as she knows, is still paying for adults to become lifeguards and WSI instructors.

**Economic Development/Shared Services: (Councilmember Gashler & Purdy):** Supervisor Boukai explained to both Gashler and Purdy as they are newly elected that we have joint meetings with the village, but she doesn't necessarily want those to count as like their shared services meetings. She stated both should be

meeting independently of our joint meetings. She doesn't care if it's like a group phone call or a zoom or however they want to do it, one of the things with Purdy being on recreation, that would be really good to get in stone, is our relationship with the village in terms of any kind of subsidizing of recreation programs. She explained they don't pay us anything, but we pay them, and we need to hash out what that looks like, because it has changed in the two years, she has been supervisor. It was a flat fee for one year and this past year, it was per participant. We need clarity on what that looks like, so that we can enter into an MOU with them and have a more formalized agreement so there's no guessing. She added for their reference, at the pool, all Delhi residents get their first swim session for free. That's usually a two or a three-week session, and then they pay the rate that the general public would pay for any subsequent sessions, and that's per season. She explained if someone has three kids, all three of those kids get free their first session, free. We usually charge \$60 for each additional session, and that's whether they're a Delhi resident or some other town resident, and that usually covers the cost of the instructor, with what, we can garner without outside Delhi people, and second or third session people, our goal with the sessions. We look at it as a life skill, and that's kind of what the consensus was to the board prior. If we're quote, unquote losing money on it, that's just part of it to make sure everyone has this life skill. But her goal is always to break even, at least in terms of swimming lessons. She doesn't want to tell the village how to do their stuff, but we need to understand what the fees are covering. Adding it's very simple for us to look at our swimming lessons fees and say it's \$60 for the session. That's what it's covering. But we need to be able to do the same for the village list of things and coordinating. Stating not for nothing, but coordinating if we know baseballs on Monday, Wednesday, maybe we don't want to have certain swim lessons Monday, Wednesday that cater to that same age group that baseball is catering to. We want to try and not be redundant with the ages we're appealing to on specific days. We don't want to necessarily have to force people to choose. But she does think offering the option, since those fields in that whole area, it's really easy for a parent to drop a kid off at some lessons and continue to whatever. Her thought for shared services, just because she has been so ingrained in recreation, is getting that hashed out, and whatever else they might want to bring to the table.

Councilmember Gashler stated they haven't met yet, but he is hoping they will before the next meeting. He has had informal conversations with village people, although nothing official yet. He then added just the potential here is huge. One thing that everyone's happy about, of course, is being able to cooperate with, the comprehensive plan study. That's something that seems to have worked out. Gashler was wondering about flood planning, that's so much bigger, and he doesn't even know where to begin there, but added he thinks talking with others is probably helpful. Supervisor Boukai said Councilmember Viafore is on the flood commission, as is Village Trustee Sturdevant. This was one of the reasons why Boukai put Viafore on the committee. Viafore then said there's supposed to be a project happening, but hopefully this summer there's a certain window that you can do work to not disrupt the ecosystem. It was supposed to be done last year. Gashler said he and Sturdevant talked about this, and where do we start; he guesses we need to have a meeting.

Boukai then said she is all for a divide and conquering thing, these committees don't have to look a specific way. Adding, she and Krzyston worked where he did certain things and she did certain things. We just looped each other in. But we kind of took their balls and ran with it, as long as everyone is keeping each other in the loop. If only Gashler and Sturdevant can meet that's totally fine, this doesn't have to look a specific way. Do what works for the four of you. Councilmember Morgan stated that was their problem everyone had different times

**Buildings/Codes: (Councilmember Morgan & Krzyston):** Supervisor Boukai asked the clerk if anyone had checked the ceiling in the common space as there are concerns about the ceiling bowing. She had not Morgan added not yet. Boukai said she was good with contacting Vollkommer if he had the time to look at it. He thought that the individual that did the repair work to the bathroom would be interested in it. Morgan added we also have ice dam issues, that is ventilation and insulation, this 100% should be able to be repaired in the inside. Also, the public bathroom is starting to have the same issues. Boukai asked Councilmember Viafore if she could find out if we could use some of that NYSERDA grant for the toilet since it's now two that will be

replaced. Boukai added the town received the grant in 2024, for \$10,000 and we had allocated towards a water heater, the other \$5,000 NYSERDA grant was for the trees at the park.

Councilmember Morgan added the town justice had heard water in his office when we had a melt. Town Justice Burkert added he took a video of it. He could hear the water dripping from the roof inside, and it's dripping above that door there going into his chamber. Morgan added when he stopped by one day, he could see the issue from the outside, he could see all the melting and ice standing on the roof. Boukai said regardless, though, she'd like to get two quotes, or at least two people to come out and let's see if they're going to approach it the same way and go that direction. It seems to be all right now because it's melted, but until there's another snowstorm. She and Morgan will coordinate with it so that it is sooner than later.

**IT: (Councilmember Viafore & Morgan):** Councilmember Viafore stated she has been working on updating the website with the new people's information. Supervisor Boukai stated we still need a program for the highway garage. Adding if Morgan and Viafore divide and conquer that way, where you're more focused with, like with ISD and the village. Viafore stated she had spoken with Pam at the village, and she said that they had a couple that she was looking at. Boukai asked did she give you names; Viafore said she didn't recall exactly, she thought one was free for governments, but she guesses it depended on if that would work. Viafore added she believed their configuration was more difficult. Boukai said we just need to get the names as she felt there were only two that were worth investigating.

**Codes Report:** Boukai stated Code Officer Zach Haverly has hit the ground running. He's fully up with his laptop. Boukai then stated Zach works for Andes and they have provided Zach with a cell phone. In order to not have multiple cell phones. She approached Andes supervisor to see if they are okay with us using their cell phone for Delhi, because we want to keep Zach's personal stuff personal and then his work cell phone, his work cell phone, they're on board with that for the time being. They're working on stuff with Verizon and cell towers going up, so they're paying for the cell phone now, but we have a laptop, and Boukai said that if they wanted to put their programming on our laptop, knowing that's what we would kind of foot the bill for, because Zach already has a laptop from us that has the program on there, so they seem amicable to that. We discuss it in person. There's no contract or anything like that. It's minimal. And she's sure the cell phones are like \$40, if that. But that's a loose shared service.

Boukai than said she now has a county cell phone. That brings her to Daren, our Highway Superintendent, she believes he should have a cell phone as well. He does not now, Boukai was looking at some of a phone, like mint mobile, where it's \$40. It's literally just to be able to make calls, take pictures, keep it separate from his personal life. The hardest thing for him is going to be getting people to not call his personal cell phone. She asked Evans if he was good with that, if that was something he wanted. Evans said it is hard to carry two cell phones. Councilmember Morgan stated he can get a number additionally to his personal cell with a switch on it as well. You can do multiple numbers on the one cell. Boukai asked IT to look into it.

motion was made by Councilmember Morgan to accept the Code's report for December 2025. Councilmember Viafore seconded the motion. Motion carried.

**Justice Court Report:** Town Justice Burkert said a couple things for the court. We've seen an uptake in our activity, about 25% for instance, tomorrow, they have a docket of 104 vehicle traffic and minor penal law. Then Thursday, they have 44 penal law cases. Their activity is picking up. Mr. Alwine is out of the hospital and he's home and he's recovering, which is good. The former intern said that she will gladly come on and be their court assistant until Mr. Alwine recovers, which is also good news. Burkert then stated he has spoken to other courts in the resource center. Many courts dockets are public record; he hasn't been providing the council with the docket. Adding they can do it one or three ways. One, they can continue not providing his docket every week; what cases they have. Second, he can print a copy and put it in their mailboxes. Or third, when the court clerk sends him the docket, he can forward it to their emails if you would like. Then they can have a copy of the docket. The dockets a public record which is here, available at all times. But many Resource Center advises many courts sometimes publish it, others give it to their board. He then asked would the council

like him to send it to them; email them, forward the docket in an email. Boukai stated emails. Burkert said that when he receives the docket, they'll just forward it to everyone via email. It's all public record; we have it here for the public to take. Adding Mrs. Brown (The Reporter) comes and takes it all the time. But speaking with other judges in courts, a lot of boards, it's a public record, the council should be informed. He'll forward them the one for Tuesday, for tomorrow, tonight, and he will forward them also for Thursday. Again, Burkert added we are seeing a significant uptake in penal cases and vehicle traffic so far. Councilmember Purdy asked Burkert if this was seeming like a seasonal trend or is this a new thing; Burkert said it's a new thing, usually hover around 60 to 80. Now they're 104.

Burkert then announced they have a new public defender. He was hired two weeks ago. Michael, certainly not his last name, Burkert can't say it correctly, but he seems like a nice gentleman. He'll be here Thursday. Burkert said he saw Mr. Ermeti this morning. Mr. Ermeti will be shadowing him this month and maybe next month, and then he will take over on his own. He just moved here from Rochester. Burkert doesn't know much about him, but he'll meet him again on Thursday. Adding they will stop assigning 18 B. explaining 18 B or private attorneys, usually all cases that come to Delaware County get assigned to the public defender's office. In November, in conference with Mr. Ermetti, they don't have a public defender because of the vacancies, so in agreement with them, what Burkert did was he assigned all people who could receive assigned counsel, an ATV attorney, a private attorney. Now that the public defender is coming back up to speed, they're going to start reassigning back to the public defender, unless Mr. Ermeti advises that they can't manage.

Councilmember Purdy asked Burkert if he was still interested in an intern, to which Burkert stated absolutely.

Councilmember Purdy then made the motion to accept the Justice Court report for December 2025. Councilmember Morgan seconded the motion, motion carried.

#### **Clerk's Monthly Report & Year End Report:**

A motion was made by Councilmember Morgan to accept the December 2025 Clerk report and Year End Report, seconded by Councilmember Gashler. Motion carried.

#### **Supervisor's Financial Report:**

Supervisor Boukai stated she doesn't print anything out for the council. If they go on to the shared SharePoint and go into supervisor, they have access to all the reports there. There are reconciliations, there's bank statements, there's New York Class interest reports, all of the month end reports are in there. Those are something you guys have access to if you, if you see a report there and you're like to question feel free to ask. The nice thing is the way the bookkeeper categorizes them, you can look and see what checks have been cleared and what has been paid. The supervisors' financial report is in that folder.

She updated the council on we had \$127,000 in NY Class last year, that's what we earned in interest. The rates are, unfortunately, at about 3.6% now, so it's not going to be as robust as earnings. But we budgeted for that knowing, but every bit makes a difference at this point. That's why the bond, even if it's only \$10,000 savings, is still \$10,000.

#### **Supervisor's County Report:**

Boukai stated she didn't know if she's on any new committees. She is on Social Services and on mental health. She also serves on the Delaware Opportunities board, and then the Catskill Development Foundation, which is the nonprofit arm of the Chamber of the Business Alliance. Catskill Development Foundation and DO are obviously not county related, but mental health and social services are. She anticipates still being on those two committees. She doesn't know if she'll be put on any other committees, she'll find out at the next meeting at the end of the month if her committees are changing, or if she's getting an additional one. She doesn't necessarily have anything to share; they had their organizational meeting last week.

#### **Abstracts:**

Councilmember Viafore made the motion to approve Abstract #001 of 2026 Accounts “A-SF” Voucher No. 0001 - 0043 totaling \$189,891.82, Account “TA” -0-. Total abstract \$189,891.82. Councilmember Morgan seconded. Motion carried.

**Adjourn:**

Councilmember Viafore made a motion to adjourn the meeting at 7:05pm, Councilmember Morgan seconded. Motion carried.

Respectfully submitted,

*Elsa Schmitz*

Elsa Schmitz, Town Clerk  
Town of Delhi