

**TOWN OF DELHI
ORGANIZATIONAL MEETING**

January 5, 2025

5:00PM

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPOINTMENT OF CHRISTINA VIAFORE AS DEPUTY SUPERVISOR

APPOINTMENT OF ADAM ATKINSON AS DEPUTY HIGHWAY SUPERINTENDENT

APPOINTMENT OF ELIZABETH RALSTON AS DEPUTY TOWN CLERK/TAX COLLECTOR/RVS/RMO

MONTHLY MEETING

OFFICIAL DEPOSITORY

OFFICIAL NEWSPAPER

APPOINTMENT OF JAY WILSON AS CHAIRPERSON OF ZONING BOARD OF APPEALS

APPOINTMENT OF MEG HUNGERFORD AS BOOKKEEPER

APPOINTMENT OF MARIANNE GREENFIELD AS TOWN HISTORIAN

APPOINTMENT OF GINA MIDDLETON, PMV LEGAL GROUP, PLLC AS TOWN ATTORNEY

APPOINTMENT OF KATHLEEN TOFTS AS JUSTICE COURT CLERK

APPOINTMENT OF BRITTANY DOLPH AS DEPUTY JUSTICE COURT CLERK

APPOINTMENT OF ALLEN ALWINE AS COURT ATTENDENT

APPOINTMENT OF ZACHARY HAVERLY AS CODE ENFORCEMENT OFFICER

APPOINTMENT OF CHRIS BODO AS DOG CONTROL OFFICER

APPOINTMENT OF DAVID WAKIN AS ADMINISTRATIVE ASSISTANT TO PLANNING BOARD

APPOINTMENT OF STEVE HOOD AS CHAIRPERSON OF PLANNING BOARD

APPOINTMENT OF REGINA KRZYSTON AS HEALTH OFFICER

APPOINTMENT OF ELSA SCHMITZ AS RECORDS MANAGEMENT OFFICER AND REGISTRAR OF VITAL STATISTICS

APPOINTMENT OF PART-TIME HIGHWAY EMPLOYEES TO PLOW SNOW ON AN EMERGENCY BASIS AS NEEDED

INVESTMENT OF IDLE FUNDS

APPROVAL OF BLANKET FUNDS

DESIGNATION OF COUNTERSIGNATURES

PROCUREMENT POLICIES AND PROCEDURES

AUTHORIZATION FOR HIGHWAY SUPERINTENDENT TO SPEND FUNDS LESS THAN \$2,500

AUTHORIZATION TO PLOW SNOW

ADVERTISING

AUTHORIZATION TO PARTICIPATE IN DELAWARE COUNTY DRUG & ALCOHOL TESTING PROGRAM

SUMMER RECREATION PROGRAM

DELAWARE COUNTY PLANNING DEPARTMENT – AUTHORIZATION SUPERVISOR TO SIGN AGREEMENT

APPOINTMENT OF COMMITTEES BY THE SUPERVISOR

TOWN OF DELHI SALARY SCHEDULE

SCHEDULE AUDITS:

- *Town Court Annual Audit (UJCA Section 20-19-a)*
- *Town Clerk/Tax Collector Annual Audit*
- *Bookkeeper/Supervisor Annual Audit*

ADJOURN