

TOWN OF DELHI
PLANNING BOARD
APPLICATION FOR SPECIAL USE PERMIT

FOR OFFICE USE ONLY

Special Use Permit Number: _____

Date Received: _____

Date of Public Hearing: _____

Date Action Taken: _____

Action: ☐ Approved ☐ Approved with Conditions ☐ Denied

Planning Chair Signature: _____

A. STATEMENT OF OWNERSHIP AND INTEREST (Complete either #1 or #2)

1. Property Owner as Applicant

The applicant(s):

is/are the owner(s) of the property located at:

Property Address: _____

Tax Map Number: _____

Date property was acquired by applicant: _____

Owner Telephone Number: _____

Owner Email Address: _____

2. Applicant Other Than Property Owner

The applicant's request concerns property owned by:

Property Address: _____

Tax Map Number: _____

Date property was acquired by owner: _____

Applicant Telephone Number: _____

Applicant Email Address: _____

☐ Written authorization from the property owner is attached.

B. REQUEST FOR SPECIAL USE PERMIT

The applicant hereby requests a Special Use Permit pursuant to section _____ of the Town of Delhi Zoning Law for the following purposes:

The proposed use and all improvements are shown on the attached site plan drawn to scale, which is submitted as part of this application.

C. REASONS FOR REQUEST

State how the proposed use meets the standards for a Special Use Permit and is in harmony with the intent and purpose of the Town of Delhi Zoning Law, including why the use will not be detrimental to neighboring properties or the public welfare: (Attach additional sheets if necessary)

D. SPECIAL FEATURES / SAFEGUARDS

In addition to meeting the requirements of the Zoning Law, the applicant proposes the following features or safeguards to protect the public health, safety, and welfare (e.g., screening, buffering, lighting controls, traffic measures, hours of operation):

E. FIRE INSPECTION REQUIREMENT (ACKNOWLEDGMENT)

- ☐ The applicant acknowledges and agrees that all approved Special Use Permits are subject to annual fire inspections, as required by the Town of Delhi or other applicable authority.
- ☐ All costs associated with such fire inspections shall be borne by the property owner/applicant.
- ☐ Applicant Initials_____

F. SITE PLAN CHANGES (ACKNOWLEDGMENT)

- ☐ The applicant acknowledges that the Special Use Permit is granted based on the approved site plan.
- ☐ Any change, modification, expansion, or alteration to the approved site plan after approval—including changes to building location, parking, access, use of land, or outdoor activity—shall require submission of a new Special Use Permit application and Planning Board review, unless otherwise determined by the Code Enforcement Officer or Planning Board.
- ☐ Applicant Initials _____

G. ADDITIONAL ACKNOWLEDGMENTS

- ☐ The applicant understands that approval may be subject to conditions imposed by the Planning Board.
- ☐ The applicant understands that SEQRA review must be completed before final action can be taken.
- ☐ The applicant understands that the Special Use Permit may run with the land unless otherwise stated by the Planning Board.
- ☐ The applicant understands that failure to comply with conditions of approval may result in enforcement action or revocation.
- ☐ Applicant Initials _____

H. SIGNATURE

I certify that the information provided herein is true and accurate to the best of my knowledge.

Applicant Signature: _____

Date: _____

Printed Name: _____

Mailing Address: _____

Phone Number: _____

Email: _____

NOTE TO APPLICANTS

Incomplete applications will not be accepted or scheduled for Planning Board review. Submission of this application does not guarantee approval we encourage you to email codes@townofdelhi.org and planning@townofdelhi.org to discuss special use permits.