TOWN OF DELHI
BUILDING PERMIT APPLICATION

For Office Use Only:				
Date:	Fee Amount:	Method of Payment:	Receipt #:	Rec'd By:

911 Address for Location of Project: _____ Tax Map ID: _____

1. Owner Information

Owner Name: _____

Property Address: _____

Owner Telephone Number: _____

Owner Email Address: _____

2. Applicant Information (if different than owner)

Applicant Name: _____

Applicant Telephone Number: _____

Applicant Email Address: _____

☐ Written authorization from the property owner is attached.

3. Contractor Information (ALL CONTRACTORS SHALL SUBMIT A CURRENT LIABILITY INSURANCE & WORKERS COMP CERTIFICATE)

Contractor Name: _____

Contractor Phone Number: _____

Contractor Email: _____

Insurance Carrier: _____ Issue Date: _____

Certificate #: _____ Expiration Date: _____

4. Scope of Work (check all that apply)

( ) New Single-Family Home	( ) New Multi-Family Home	( ) Mobile Home	( ) Modular Home
( ) Single wide	( ) Double wide	( ) Accessory Structure	( ) Attached Garage
( ) New Septic	( )Replace Existing Septic	( ) Deck	( ) Porch
( ) Fence	( ) Driveway	( ) Renovation	( ) Addition
( ) Demolition	( ) Electric Upgrade/Alteration	( ) Swimming Pool	( ) Ag Building
( ) New Chimney	( ) Repair/Replace Chimney	( ) Other_____	

5. Estimated Project Start Date: _____ Estimated Project Cost: _____ Estimated Project End Date: _____

6. Describe the proposed work:

7. If the area of the new residential building is greater than 1500 sq. ft. OR if the cost of the alteration or addition exceeds

$20,000, OR if the addition or alteration will have an effect of either structural or public safety, plans submitted MUST BEAR ORIGINAL SEAL AND SIGNATURE OF A NYS LICENSED PROFESSIONAL OR REGISTERED ARCHITECT as provided for in sections 7307 and 7209 of the NYS Education Law._____ Initial

8. APPLICATION IS HEREBY MADE to the Building and Zoning Department for the issuance of a Building Permit pursuant to the NYS Building Construction Code for the construction of buildings, additions, or alterations, as herein described. The applicant or owner agrees to comply with all applicable laws, ordinances, regulations and all conditions, allowing all inspectors to enter for the required inspections. APPLICANTS FOR MOBILE/MANUFACTURED HOMES COMPLETE APP.A-1.

_____

Print Name of Owner/Applicant Date

_____

Signature

_____

Code Enforcement Officer, Town of Delhi

Mandatory Inspections

1. Foundation Footings, before pouring concrete
2. Foundation walls, before pouring concrete
3. Foundation water proofing and drainage, before backfill
4. Concrete Floor slabs, before pouring concrete
5. Rough framing, building enclosed on exterior
6. Rough electrical wiring installed *needs to be inspected by a third party electrical inspector
7. Rough plumbing installed and insulation installed, before closing any walls on the interior
8. Septic Installation * inspected and approved by NYC Board of Water Supply before covering system
9. Fire inspection of heating system, chimneys, wood stoves, fireplace, smoke detectors, etc.
10. Final electrical inspection and approval by certified electrical inspection company
11. Final inspection by building inspector

PLEASE NOTE: It is the responsibility of the contractor at the site to call for inspections (24) hours in advance, if possible. Before issue of a Certificate of Occupancy, compliance with all of the above inspections is required.